

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Intergovernmental and Community Relations/Office on Equality and Access to the Courts
(Name of Requesting Division/Program)

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction: Purchase and install equipment to upgrade courtrooms in the First, Second, and Fifth Judicial Circuits with a direct telephone connection to the existing public address (PA) system. OEAC is proposing to install equipment upgrades in all remaining courtrooms statewide which do not currently have such capability, by installing a THAT-2 (Telephone Handset Audio Tap-2) Audio Conferencing Device unit between the telephone and the handset, allowing the audio to and from the telephone to be broadcast through the existing PA system in each courtroom. This is the ideal configuration to allow for efficient use of remote (telephonic) interpreters and telephonic appearances while maintaining the quality of the proceeding and the clarity of the record.</p>	
<p>2. Vendor/Contractor/Service Provider: 1) jAVS 2) Audio Visual Company (AVCo)</p>	<p>3. Amount of Request: \$50,621</p>
<p>4. Term of Contract From: To:</p>	<p>5. Prior Judiciary Procurement Exemption</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: The two vendors selected are currently maintaining the existing PA systems in First, Second, and Fifth Judicial Circuit courthouses. The two vendors were utilized for the courtroom upgrade pilot project, to install the upgrade equipment in selected courtrooms between December 2012 – April 2013. Second and Fifth Judicial Circuit courthouses have jAVS recording systems in the courtrooms. The equipment to be installed (i.e., THAT-2 unit) is not proprietary to jAVS; however, the connection or installation of any equipment that ties into the jAVS recording system must be completed by a trained and authorized jAVS technician. First Circuit courthouses have FTR recording systems installed and maintained by the Audio Visual Company (AVCo). AVCo assessed and integrated the upgrade system for the courtroom facilities based on maintenance and service support requested by First Circuit Court ITCD. The courtroom facilities differ in construction and AVCo is familiar with the locations and will expedite the most efficient installation of the upgrades.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: The two vendors have prior experience and knowledge of existing PA systems as they are under current maintenance agreement. The selected vendors were utilized for the courtroom upgrade pilot project, to install the upgrade equipment in selected courtrooms between December 2012 – April 2013. The selected vendors are under current maintenance contract to maintain the existing PA systems in First, Second, and Fifth Judicial Circuits. Equipment selected was based on ITCD recommendation. OEAC consulted with ITCD staff, as well as with technical staff in all judicial circuits to assess the capability of courtroom facilities to access remote (telephonic) interpreting services for court proceedings and develop recommendation for upgrade equipment to be installed.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Debi S. Tulang-De Silva	Office on Equality & Access to the Courts	539-4860	Debi.S.Tulang-De Silva@courts.hawaii.gov
Melody M. Kubo	Office on Equality & Access to the Courts	539-4860	Melody.M.Kubo@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

_____/s/ Susan Pang Gochros

Susan Pang Gochros
Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 5/8/13

Inquiries about this request shall be directed to the contact named in no. 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date