

THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

TO: Chief Procurement Officer

FROM: SECOND CIRCUIT COURT/ADMINISTRATIVE SERVICES DIV.
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction: PROVIDE BASIC AIR CONDITIONING, ELEVATOR ROOM, WATER TREATMENT AND CHILLER MAINTENANCE SERVICES FOR HOAPILI HALE.</p>	
<p>2. Vendor/Contractor/Service Provider: OAHU AIR CONDITIONING SERVICE, INC. 938 KOHOU STREET P.O. BOX 17010 HONOLULU, HI 96817</p>	<p>3. Amount of Request: \$40,151.18</p>
<p>4. Term of Contract From: To: UPON CONTRACT EXECUTION SEPTEMBER 30, 2014</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable): JULY 2013</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: OAHU AIR CONDITIONING SERVICE, INC (OAC) WAS CONTRACTED BY THE SECOND CIRCUIT IN JULY 2011 AND THE AGREEMENT EXTENDED UNTIL DECEMBER 31, 2013 TO INCLUDE ADDITIONAL SERVICING OF THE ELEVATOR ROOM AND THE WATER TREATMENT FOR THE CHILLERS. DURING THIS TERM, THE MAINTENANCE SERVICES ON THE CHILLER HAD BEEN PROVIDED BY OAC UNDER WARRANTY (CIP PROJECT DAGS JOB #15-21-7374) WHICH ENDED ON DECEMBER 31 2013. A SOLICITATION VIA HePS WAS ISSUED IN NOVEMBER 2013 FOR A FULL SERVICE CONTRACT FOR A/C, ELEVATOR ROOM, WATER TREATMENT AND CHILLER MAINTENANCE SERVICES, HOWEVER, THE SECOND CIRCUIT WAS UNABLE TO AWARD A CONTRACT DUE PRIMARILY TO BUDGETARY LIMITATIONS IN LIGHT OF THE PROHIITIVE COST PROPOSALS RECEIVED IN RESPONSE TO THE SOLICITATION. BECAUSE HOAPILI HALE'S AIR CONDITIONING SYSTEM IS SCHEDULED FOR A MAJOR OVERHAUL THROUGH AN IMPENDING CIP PROJECT (DAGS JOB NO. 7529) WHICH IS TENTATIVELY SET TO COMMENCE IN SPETEMBER 2014, IT IS NOT PRACTICABLE OR ADVANTAGEOUS TO PROCURE BY COMPETITIVE MEANS AND WE ARE REQUESTING AN EXEMPTION FORM THE PROVISIONS OF HRS 103D.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: OAC HAD BEEN PROVIDING NEEDED MAINTENANCE SERVICES SATISFACTORILY AT HOAPILI HALE SINCE JULY 2011 AND WAS THE VENDOR CONTRACTED FOR THE CIP FUNDED CHILLER UPGRADE PROJECT (DAGS JOB# 15-21-7374). OAC HAS YEARS OF EXPERIENCE AND FAMILIARITY WITH THE BUILDING AND ITS EQUIPMENT. WE ARE REQUESTING TO ENTER INTO ANOTHER AGREEMENT WITH THIS CONTRACTOR FOR THE INTERIM PERIOD UNTIL THE IMPENDING CIP PROJECT (DAGS JOB NO. 7529) FOR THE A/C SYSTEM COMMENCES.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	
GAIL NAKAMAE	SECOND CIRCUIT COURT	808 244-2871	GAIL.K.NAKAMAE@COURTS. HAWAII. G
SANDY KOZAKI	SECOND CIRCUIT COURT	808 244-2929	SANDY.S.KOZAKI@COURTS.HAWAII.GV

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/S/ Sandy Kozaki

Department/Division/Program Head Signature

03/11/2014

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 03/17/2014

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date