



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Maureen Kiehm, First Circuit Court, Adult Client Services Branch
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
Services of a contractor/consultant are needed to assist the First Circuit Court in conducting a domestic violence Safety Assessment. A Safety Assessment is a methodical process of examining how systems in a community respond to domestic violence cases, and will ultimately produce recommendations to improve and strength approaches in improving and promoting victim safety.

2. Vendor/Contractor/Service Provider: Anthony Wong	3. Amount of Request: \$ 18,900
4. Term of Contract From: 15-Apr-14 To: 15-Mar-15	5. Prior SPO-007, Procurement Exemption (PE):

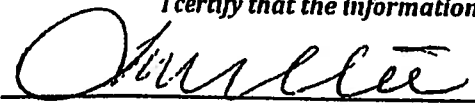
6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
The contractor/consultant must have the following skills, knowledge and education: 1) minimum of 5 years of knowledge and experience in domestic violence, working in or with both the criminal justice system and private domestic violence service organizations; 2) experience in working with both domestic violence survivors and stakeholders; 3) demonstrated ability to convene and engage representatives from various public and private sectors involved in domestic violence; 4) demonstrated ability to produce written reports analyzing findings and crafting recommendations to be shared with the community; 5) ability to work with Praxis International in develop the safety assessment process and time table; and 6) possession of a Master's Degree in Social Work, Criminal Justice or related discipline. In view of these specific skills, knowledge and experience required, it is extremely unlikely that there is another qualified contractor/consultant in the City and County of Honolulu.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
The Contractor/Consultant was selected because his expertise in domestic violence and knowledge of the safety assessment process. We have determined that the Contractor/Consultant is best qualified to assist the First Circuit Court on matters specific to the safety assessment process because of his years of experience in working on domestic violence issues at the Department of the Attorney General, Crime Prevention and Justice Assistance Division, and Coordinator of the Oahu Domestic Violence Task Force. At the Department of the Attorney General he led both Honolulu and statewide efforts in dealing with stalking, protection orders, and supervised child visitation services for domestic violence cases. As the Task Force Coordinator, one of his accomplishments involved convening a focus group of domestic violence survivors and authoring the report, "Shifting Paradigms in Domestic Violence Responses - Oahu DV Parent/Survivor Focus Group Project", April 2013.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).
*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Maureen Kiehm	Judiciary, First Circuit Court	539-4406	Maureen.N.Kiehm@courts.hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.*



Department Head Signature

APR - 2 2014

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date