

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF AMENDMENT TO EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: First Circuit/Adult Client Services
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exemption for the following:

<p>1. Describe the goods, services or construction:</p> <p>Services of a consultant is necessary to assist the First Circuit Court in completing a domestic violence Safety Assessment. The consultant is needed to compile all reports received from a Safety Assessment Team, review of institutional policies and procedures, and other sources of information into a final report. This report will be presented at a public forum in the fall of 2015. The consultant will also obtain and record input from involved entities regarding the response and potential recommendations to the report.</p>	
<p>2. Vendor/Contractor/Service Provider:</p> <p>Anthony Wong</p>	<p>3. Amount of Request:</p> <p>\$9,900.00</p>
<p>4. Term of Contract From: 07/01/2015 To: 12/31/2015</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>The consultant must have specialized skills and expertise to coordinate and implement the domestic violence Safety Assessment. These skills include: 1) minimum of 5 years of knowledge and experience in domestic violence; 2) experience in working with both domestic violence survivors and stakeholders; 3) demonstrated ability to convene and engage representatives from various public and private sectors involved in domestic violence; 4) demonstrated ability to produce written reports, analyze findings and craft recommendations to be shared in the community; 5) ability and experience in working with Praxis International in developing the Safety Assessment Process and report; 6) possession of a Master's Degree in Social Work, Criminal Justice or a related discipline. In view of the specialized skills, knowledge and expertise required to complete the Safety Assessment project, it is extremely unlikely that another qualified consultant is available in the City and County of Honolulu. Finally, it is important to complete the work of the Safety Assessment using the same consultant through the entire process and term of this Federally funded grant project.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>The existing contract with the consultant needs to be amended, to allow for additional time to complete the Safety Assessment report, convene a community forum and obtain input to solicit responses and determine recommendations. Additional time to complete the final report is required as the process of conducting the activities for the Safety Assessment was more involved, requiring additional meetings and reviews, than was projected.</p>	

