

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF AMENDMENT TO EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: ITSD/JIMS  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exemption for the following:*

<p>1. Describe the goods, services or construction:</p> <p>To provide additional FY16 funding toward the existing JUD Contract J14110 with Century Computers, Inc. dba Pacxa for document imaging hardware and maintenance and technical support of Kofax and Filenet which provides the document scanning and imaging component for the Judiciary Information Management System Project (JIMS). This will be an additional 200 hours of maintenance and technical support. Upon approval of this Amendment, the additional funds will cover these services during the remainder of the current contract period. Upon approval, amended total for current fiscal year term of Contract J14110 will be \$61,921.44. (4Gov RQ5039)</p>	
<p>2. Vendor/Contractor/Service Provider:</p> <p>Century Computers, Inc. dba Pacxa</p>	<p>3. Amount of Request:</p> <p>\$32,460.72</p>
<p>4. Term of Contract From: 12/01/2015 To: 06/30/2016</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p> <p>JE15-52</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>Century Computers, Inc. dba Pacxa originally installed Kofax and Filenet for the State of Hawaii Judiciary and possesses the required specialized and specific knowledge regarding the Judiciary's environment and configuration for JIMS' scanning and imaging component. This is the only vendor that holds the qualified certification for Kofax v.10, as required by Kofax to use only certified technicians. In addition, this vendor understands the integration of Kofax scanning to Filenet which ultimately allows the access of documents from the JIMS application. Kofax is the front end image and metadata capture system that integrates with the Filenet ECM system. This vendor is the only company that has certified technicians in both systems with specific knowledge integrating Kofax and Filenet together.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>Century Computers, Inc. dba Pacxa originally installed the scanning and imaging component for the State of Hawaii Judiciary. This company has the specific knowledge regarding the Judiciary's environment and obtains the specific knowledge and configuration of the JIMS scanning and imaging component.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Mai T. Nguyen Van*	JIMS Program Manager	808-538-5308	Mai.T.NguyenVan@courts.hawaii.gov
Naty B. Butay	Administrative Fiscal Officer	808-538-5747	Naty.B.Butay@courts.hawaii.gov
Kevin G. Thornton	ITSD Director	808-538-5714	Kevin.G.Thornton@courts.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Kevin G. Thornton

12/11/2015

\_\_\_\_\_  
*Department/Division/Program Head Signature*

\_\_\_\_\_  
*Date*

### For Chief Procurement Officer Use Only

Date Notice Posted: 12/14/2015

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF AMENDMENT TO EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*