

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103F**

TO: Chief Procurement Officer

FROM: First Circuit/Juvenile Client Services/Family Drug Court
Name of Requesting Division/Program

Pursuant to HRS § 103F -101 (a)(4) and HAR Chapter 3-141, The Judiciary requests a procurement exemption for the following:

<p>1. Title and description of health and human service(s): Mental health assessments and services to infants, children, and families; provide supportive services and supports to children to live successful lives with or without their parents; and provide parents with recovery and mental health treatment services through professional internship training relationship whereby the Pre-Doctoral Interns from the Hawaii School of Professional Psychology at Argosy University will be providing services in the form of planned, supervised clinical educational experiences. Two pre-doctoral interns will be supervised by a Hawaii licensed psychologist.</p>	
<p>2. Provider Name and Address: Argosy University 1001 Bishop Street, Suite 400 Honolulu, HI 96813</p>	<p>3. Amount of Request: \$30,000.00</p>
<p>4. Term of Contract From: 09/01/2015 To: 07/31/2016</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable): JE15-25</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: Families who have been involved in the Family Court system for a significant period of time are often difficult to engage in services and this is further exacerbated by difficulties in accessing treatment services. The pre-doctoral interns will work with the families in geographic areas that provides the best access; and provide the entire family with services and supports to keep their children. Interns will provide approximately 20 hours of direct services per week under the supervision Dr. Steven Choy, a Hawaii Licensed Psychologist. Dr. Choy has been providing mental health services to our clients and has the expertise in working with family court clients. This continuity of expertise and services is essential to the well being of our clients.</p>	
<p>7. Describe the reason for the selection of the provider including a description of how the procedure, as much as practicable, ensured maximum fair and open competition: Dr. Choy provides mental health services to Family Court's clients and has a history of delivering satisfactory services. Dr. Choy has the expertise in working with family court clients, and the additional direct service hours of the interns will greatly enhance the ability of the Family Court to provide greater access and continuity in services to our clients.</p>	

8. Describe the Judiciary's internal controls and approval requirements for the exempted procurement:

Cheryl Marlow, Deputy Chief Court Administrator
 Paul Murato, Court Fiscal Officer
 Lori Ann M. Okita, Chief Court Administrator

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Roland Lee*, FDC Case Manager	First Circuit/Family Drug Court	534-6601	roland.l.lee@courts.hawaii.gov
Carol Matsuoka, Program Specialist	First Circuit/JCSB	954-8225	carol.t.matsuoka@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Cheryl Marlow

Department/Division/Program Head Signature

06/17/2015

Date

NOTICE

Date Notice Posted: _____

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 9 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: **Chief Procurement Officer - The Judiciary; Financial Services Department; Contracts & Purchasing Office; 1111 Alakea Street, 6th Floor; Honolulu, Hawaii 96813-2807.**

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date