

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: DWI Court Program, District Court of the First Circuit  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:*

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|---|--|
| <p>1. Describe the goods, services or construction:<br/>RQ#K4984</p> <p>CASE MANAGEMENT SERVICES - Coordinated case case management services, working with the defendant and treatment providers to assess, refer and monitor progress with addiction treatment.</p> <p>RESEARCH AND EVALUATION SERVICES - design and conduct a formative and summative evaluation of the DWI Court Program with data collected throughout the duration of the program.</p>   |  |
| <p>2. Vendor/Contractor/Service Provider:<br/>University Clinical, Education and Research Associates (UCERA):<br/>Dr. William Haning and Tina Hamayasu</p>  | <p>3. Amount of Request:<br/>\$108,705.97</p>                        |
| <p>4. Term of Contract From: 10/01/2015 To: 09/30/2016</p>  | <p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p> |
| <p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:<br/>UCERA was selected because of the expertise of their members in matters impacting the DWI Court Program. We have determined that the members of UCERA are best qualified to assist the Judiciary in providing case management, evaluation and consultation services as outlined in the attached proposal from UCERA. The work relating to the DWI Court Program is significantly diverse, involving legal, evaluation, case management services and more, and the specific members of UCERA are uniquely qualified to perform all of the types of services required. Additionally, Dr. Haning attended the National Center for DWI Courts Training in March 2012 along with other members of the DWI Court Program Team and Dr. Haning and Tina Hamayasu both attended the National Association of Drug Court Professionals 21st Annual Training Conference in Washington, D.C. in July 2015. They have shown a genuine interest in the DWI Court Program and demonstrated dedication to making the program work and are well positioned to perform the services required by the DWI Court Program.</p> |  |
| <p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:<br/>After discussion with interested members of the DWI Court Team and Judiciary and taking into account the specific services required by the DWI Court Program and the additional training that the majority of the UCERA members received at the National Center for DWI Courts Training. The most appropriate choice for service provider was UCERA.</p>   |  |

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

| Name             | Division/Program                 | Phone Number |                       |
|------------------|----------------------------------|--------------|-----------------------|
| *Lisa T.K.O. Lum | Office of the Deputy Chief Judge | 538-5133     | DWI Court Coordinator |
| Jeanne Taketa    | Fiscal Officer                   | 538-5286     |                       |
|                  |                                  |              |                       |

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Calvin C. Ching  
\_\_\_\_\_  
Department/Division/Program Head Signature

10/27/2015  
\_\_\_\_\_  
Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 10/28/2015

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
Chief Procurement Officer Signature

\_\_\_\_\_  
Date