



## Invitation For Bids No. J15134

### To Provide A Price List For Digital Interview Recording Management Systems For The Hawaii Children's Justice Centers, The Judiciary, State of Hawaii.

NOTE: If this solicitation document was downloaded through the internet, each interested person must register through email, providing contact information to the listed contact person in the Judiciary Contracts & Purchasing Office. Registration is essential for you to receive any addendums or other information for this solicitation. The Judiciary shall not be responsible for any missing addenda, clarifications, attachments or other information regarding this solicitation if an offer is submitted from an incomplete solicitation document.

October 8, 2014

## NOTICE TO OFFERORS

This solicitation is provided to you for information purposes. If interested in responding to this solicitation, you may choose to submit your offer on the downloaded document provided. **You must register** your company by fax or e-mail for this specific solicitation. If you do not register your company, you will not receive addenda, if any, and your offer **may be** rejected and not considered for award.

### Registration

FAX No.: (808) 538-5802  
E-mail Address: [newton.t.sakamoto@courts.hawaii.gov](mailto:newton.t.sakamoto@courts.hawaii.gov)

### **Provide the following information:**

Name of Company	Mailing Address	Name of Contact Person
Telephone Number	FAX number	E-mail Address
Solicitation Number	Fedex (or equivalent) account number (document will be sent by U.S. Postal Service first class mail if this is not provided.)	

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THE JUDICIARY, STATE OF HAWAII  
HONOLULU, HAWAII  
INVITATION FOR BIDS NO. J15134  
October 8, 2014

Competitive sealed bids TO PROVIDE A PRICE LIST FOR DIGITAL INTERVIEW RECORDING MANAGEMENT SYSTEMS FOR HAWAII CHILDREN'S JUSTICE CENTER, THE JUDICIARY, STATE OF HAWAII, will be received at:

The Judiciary, State of Hawaii  
Financial Services Division  
Kauikeaouli Hale  
1111 Alakea Street, 6th Floor  
Honolulu, Hawaii 96813-2807

### **up to and will be opened November 14, 2014 at 2:00 P.M. HST.**

Offers received after the date and time specified above or at a location other than the location specified above will not be considered. All offers must be made on forms obtainable at the aforesaid place or from our web site at <http://www.courts.state.hi.us> under "General Information" and "Business with the Judiciary" and must be in accordance with the accompanying instructions.

Questions relating to the technical aspects of this Invitation for Bids may be directed to Richard Murakami at (808) 538-5314, email [richard.h.murakami@courts.hawaii.gov](mailto:richard.h.murakami@courts.hawaii.gov); other questions may be directed to Newton Sakamoto in the Contracts & Purchasing Office, at (808) 538-5805, FAX (808) 538-5802, email [newton.t.sakamoto@courts.hawaii.gov](mailto:newton.t.sakamoto@courts.hawaii.gov).

Janell Kim  
Financial Services Administrator

(Judiciary & SPO Websites: October 8, 2014)

## Table of Contents

SECTION ONE – SPECIFICATIONS.....	1
1.1 Significant Dates.....	1
1.2 Introduction.....	1
1.3 Site Specifications.....	2
1.4 Pre-Qualification of Equivalent System .....	6
1.5 Delivery.....	7
1.6 Equipment And Warranty/Maintenance .....	7
SECTION TWO - SPECIAL PROVISIONS.....	7
2.1 Scope.....	7
2.2 Officer-In-Charge .....	7
2.3 TERM OF CONTRACT.....	8
2.4 WRITTEN INQUIRIES.....	<u>8</u>
2.5 OFFEROR QUALIFICATION .....	8
2.6 OFFER PREPARATION.....	9
2.6.1. Legal Name.....	9
2.6.2. Offer Price.....	9
2.6.3. Proposal Guarantee .....	9
2.6.4. Hawaii General Excise Tax License .....	9
2.6.5. Joint Contractors .....	9
2.7 OFFER QUOTATION.....	9
2.8 OFFER SUBMISSION.....	10
2.9 CONTRACT AWARD.....	10
2.9.1 Award.....	10
2.9.2 Tax Clearance .....	10
2.9.3 Certificate of Compliance .....	11
2.9.4 Certificate of Good Standing .....	11
2.10 CONTRACT EXECUTION .....	12
2.11 CONTRACT BOND.....	12
2.12 INVOICING AND PAYMENT .....	12
2.13 DELIVERY EXTENSION .....	13
2.14 TRAINING OF PERSONNEL.....	13
2.15 TERMINATION FOR CAUSE.....	13
2.16 LIQUIDATED DAMAGES .....	14
2.17 INTERPRETATION OF PROVISIONS .....	14
2.18 CONFLICTS AND VARIATIONS.....	14
SECTION THREE - OFFER FORM.....	OF-1
GENERAL CONDITIONS.....	0
PROCEDURAL REQUIREMENTS.....	0
PUBLICATION 1, INFORMATION ON TAXES.....	0

# SECTION ONE – SPECIFICATIONS

## 1.1 *Significant Dates*

Advertisement	October 8, 2014
Optional Vendors Meeting	9a.m. HST, October 15, 2014 1111 Alakea Street 9 <sup>th</sup> Floor, ITSD Conference Room
Optional Site Surveys Contact Officer in Charge (OIC)	October 16, 2014 to October 22, 2014
Deadline for Written Questions To include question on pre-qualify equivalent systems	October 23, 2014 at 4:00pm HST
Response to Written Questions To include approval or disapproval of pre-qualify equivalent systems	November 7, 2014 by 4:00pm HST
PROPOSALS DUE	2:00pm HST, November 14, 2014
Tentative Notice of Award	November 21, 2014
Tentative Notice to Proceed	December 1, 2014

## 1.2 *Introduction*

Hawai`i's Children's Justice Centers are programs of the Hawai`i State Judiciary. They are accredited members of the National Children's Alliance with more than 700 Children's Advocacy Centers across the nation. The program brings together a multidisciplinary team of professionals. These professionals coordinate their activities and investigations of child abuse and neglect.

In Hawai`i, more than 50 percent of reported victims of crime are under 18 years of age. Research shows that one in four girls and one in six boys will be sexually assaulted by the time they are 18. On average, the Centers see approximately 1,300 children per year. This statistic is not a true reflection of the magnitude of the problem as child sex abuse is often not reported. Some studies conclude that only 10 percent of children "tell."

Children who are victims of crime have a variety of needs requiring special attention. To meet those needs, the Centers provide a homelike and child-friendly setting.

Interview rooms in the Centers provide a warm environment where children can feel as comfortable and safe as possible while being interviewed about reports of child abuse, particularly sexual abuse, and as witnesses to crimes.

In this comfortable atmosphere, children and families interact with specially-trained professionals who address their physical, mental and emotional needs.



Specially trained professionals conduct developmentally appropriate forensic interviews, and videotapes are made in lieu of written statements. Videotaping the interview reduces the need to re-interview the child. The large window is designed to allow specialists to see into the room while preventing children from seeing outside.

### 1.3 Site Specifications

Work in this contract shall consist of furnishing and delivering digital interview recording management systems and support to Children’s Justice Centers. This Invitation For Bids is restricted to Commercial Electronics Corp. V2 Digital Interview Recording Management System or pre-qualify equivalent. The V2 Digital Interview Recording and Management System is specifically designed for law enforcement and children’s advocacy centers. Contractor shall be responsible for all costs of labor, tools, equipment and other appurtenances necessary to provide equipment and services. The estimated quantity of systems and room equipment which may be purchased is nine (9) systems and thirteen (13) rooms. The estimated amount of systems and room equipment which may be purchased is not a guarantee of purchase but just an estimate.

Site 1: Children’s Justice Center of Oahu, 3019 Pali Highway, Honolulu, HI 96817

Item #	Qty	V2 Part Number	Description: 2 systems x 2 rooms
1	2	V2BC-0003	V2 Basic Chassis. Each assembly includes: 1each V2SC2012 - Altex prebuilt Windows 7 64bit 16gb RAM; 1each V2SW-0001 – Software core, V2; 1each RLTYMPEG – Royalty Fee for Mpeg LA.
2	2	PCB-4400AV-W	Card Videum 4400AV-white box PCI.
3	2	V2KT-OBRM	V2 Observation Room Kit. Each assembly includes: 1each BNCFCAM – BNCF to RCAM Adapter.
4	2	V2KT-RMNC	V2 Room Kit, 10’ – <b>Customer supplied Cameras.</b> Each assembly includes: 1each AV400 – Distribution Amplifier; 1each IRC-DTSPNP – Time-Date Generator/PIP combo device; 2each 3.5MMRCAM10 – 3.5MM to RCAM 10FT.; 3each BNCMRCAM10 – BNCM TO RCAM 10 FT.; 1each BNCFCAM – BNCF TO RCAM Adapter; 1each 4000B – Cable RCA Female to 2 RCA Male.
5	2	IRC-9000	Peripheral Kit, Monitor, Keyboard, Mouse and Speakers, UPS for

			Small Chassis Configuration. Each assembly includes: 1each IRC8000 – Monitor; 1each IRC8007 Speaker (black); 1each IRC8019 UPS; 1each IRC8104 – Keyboard Mouse Combo USB; 1each IRC8015 – Cable, Network 14’.
6	2	TV	TV, 19” Class LED-LCD 720p 60Hz HDTV

Site 1A: Children’s Justice Center of Oahu, 3019 Pali Highway, Honolulu, HI 96917

Item #	Qty	V2 Part Number	Description: 1 system x 1 room
1	1	V2BC-0003	V2 Basic Chassis. Each assembly includes: 1each V2SC2012 - Altex prebuilt Windows 7 64bit 16gb RAM; 1each V2SW-0001 – Software core, V2; 1each RLTYMPEG – Royalty Fee for Mpeg LA.
2	1	PCB-4400AV-W	Card Videum 4400AV-white box PCI.
3	1	V2KT-OBRM	V2 Observation Room Kit. Each assembly includes: 1each BNCFCAM – BNCF to RCAM Adapter.
4	1	V2KT-RMNC	V2 Room Kit, 10’ – <b>Customer supplied Cameras.</b> Each assembly includes: 1each AV400 – Distribution Amplifier; 1each IRC-DTSPNP – Time-Date Generator/PIP combo device; 2each 3.5MMRCAM10 – 3.5MM to RCAM 10FT.; 3each BNCMRCAM10 – BNCM TO RCAM 10 FT.; 1each BNCFCAM – BNCF TO RCAM Adapter; 1each 4000B – Cable RCA Female to 2 RCA Male.
5	1	IRC-9000	Peripheral Kit, Monitor, Keyboard, Mouse and Speakers, UPS for Small Chassis Configuration. Each assembly includes: 1each IRC8000 – Monitor; 1each IRC8007 Speaker (black); 1each IRC8019 UPS; 1each IRC8104 – Keyboard Mouse Combo USB; 1each IRC8015 – Cable, Network 14’.
6	1	TV	TV, 19” Class LED-LCD 720p 60Hz HDTV

Site 2: Children’s Justice Center of Kapolei, 4675 Kapolei Parkway, Kapolei, HI 96707

Item #	Qty	V2 Part Number	Description: 1 system x 1 room
1	1	V2BC-0003	V2 Basic Chassis. Each assembly includes: 1each V2SC2012 - Altex prebuilt Windows 7 64bit 16gb RAM; 1each V2SW-0001 – Software core, V2; 1each RLTYMPEG – Royalty Fee for Mpeg LA.
2	1	1PCB-4400AV-W	Card Videum 4400AV-white box PCI
3	1	1PV-CVC565PIR	Camera, Covert Motion Detector
4	1	PA-3	Microphone Mini
5	1	V2KT-RM-10	V2 room kit, 10FT. Each assembly includes: 1each AV400 – Distribution Amplifier; 1each IRC-DTSPNP – Time-Date Generator/PIP combo device; 2each 3.5MMRCAM10 – 3.5MM To RCAM 10FT.; 3each BNCMBNCM3 – BNCM TOBNCM 3FT.; 1each BNCFCAM - BNCF TO RCAM Adapter; 3each BNCMRCAM10 – BNCM TO RCAM 10FT.; 1each 400B – Cable RCA Female to 2 RCA Male.

6	2	V2KT-DEVC	V2 Device Kit (camera or microphone). Each assembly includes: 1each VB-2VPA – Balun pair w/audio, video, & power (1each male & female); 1each BNCF TO BNCF BARREL.
7	1	PWR-MINI-4	Power Supply, 4 Output
8	1	IRC-9000	Peripheral Kit, Monitor, Keyboard, Mouse and Speakers, UPS for Small Chassis Configuration. Each assembly includes: 1each IRC8000 – Monitor; 1each IRC8007 Speaker (black); 1each IRC8019 UPS; 1each IRC8104 – Keyboard Mouse Combo USB; 1each IRC8015 – Cable, Network 14’.

Site 3: Children’s Justice Center – Maui, 1773-A Wili Pa Loop, Wailuku, HI 96793

Item #	Qty	V2 Part Number	Description: 1 system x 2 rooms
1	1	V2BC-0003	V2 Basic Chassis. Each assembly includes: 1each V2SC2012 - Altex prebuilt Windows 7 64bit 16gb RAM; 1each V2SW-0001 – Software core, V2; 1each RLTYMPEG – Royalty Fee for Mpeg LA.
2	1	1PCB-4400AV-W	Card Videum 4400AV-white box PCI
3	1	V2RM-LCNS-2	Software License V2- 2 <sup>nd</sup> Room
4	2	V2KT-RMNC	V2 Room Kit, 10’ – <b>Customer supplied Cameras.</b> Each assembly includes: 1each AV400 – Distribution Amplifier; 1each IRC-DTSPNP – Time-Date Generator/PIP combo device; 2each 3.5MMRCAM10 – 3.5MM to RCAM 10FT.; 3each BNCMRCAM10 – BNCM TO RCAM 10 FT.; 1each BNCFRCAM – BNCF TO RCAM Adapter; 1each 4000B – Cable RCA Female to 2 RCA Male.
5	1	IRC-9000	Peripheral Kit, Monitor, Keyboard, Mouse and Speakers, UPS for Small Chassis Configuration. Each assembly includes: 1each IRC8000 – Monitor; 1each IRC8007 Speaker (black); 1each IRC8019 UPS; 1each IRC8104 – Keyboard Mouse Combo USB; 1each IRC8015 – Cable, Network 14’.

Site 4: Children’s Justice Center–Molokai, Child and Family Service, 20a Ala Malama, Kaunakakai, HI, 96748

Item #	Qty	V2 Part Number	Description: 1 system x 1 room
1	1	V2BC-0003	V2 Basic Chassis. Each assembly includes: 1each V2SC2012 - Altex prebuilt Windows 7 64bit 16gb RAM; 1each V2SW-0001 – Software core, V2; 1each RLTYMPEG – Royalty Fee for Mpeg LA.
2	1	1PCB-4400AV-W	Card Videum 4400AV-white box PCI
3	1	PV-CVC565PIR	Camera, Covert Motion Detector
4	1	HHTHERM100	Camera (3.6mm or 5mm), Color, Thermostat-Covert
5	1	PA-3	Microphone Mini
6	1	V2KT-RM-10	V2 room kit, 10FT. Each assembly includes: 1each AV400 – Distribution Amplifier; 1each IRC-DTSPNP – Time-Date Generator/PIP combo device; 2each 3.5MMRCAM10 – 3.5MM To

			RCAM 10FT.; 3each BNCMBN3 – BNCM TOBNCM 3FT.; 1each BNCFRCAM - BNCF TO RCAM Adapter; 3each BNCMRCAM10 – BNCM TO RCAM 10FT.; 1each 400B – Cable RCA Female to 2 RCA Male.
7	3	V2KT-DEVC	V2 Device Kit (camera or microphone). Each assembly includes: 1each VB-2VPA – Balun pair w/audio, video, & power (1each male & female); 1each BNCF TO BNCF BARREL.
8	1	PWR-MINI-4	Power Supply, 4 Output
9	1	IRC-9000	Peripheral Kit, Monitor, Keyboard, Mouse and Speakers, UPS for Small Chassis Configuration. Each assembly includes: 1each IRC8000 – Monitor; 1each IRC8007 Speaker (black); 1each IRC8019 UPS; 1each IRC8104 – Keyboard Mouse Combo USB; 1each IRC8015 – Cable, Network 14’.

Site 5: Children’s Justice Center of East Hawaii, 1290 Kinoole Street, Hilo, HI 96720

Item #	Qty	V2 Part Number	Description: 1 system x 2 rooms
1	1	V2BC-0003	V2 Basic Chassis. Each assembly includes: 1each V2SC2012 - Altex prebuilt Windows 7 64bit 16gb RAM; 1each V2SW-0001 – Software core, V2; 1each RLTYMPEG – Royalty Fee for Mpeg LA.
2	1	1PCB-4400AV-W	Card Videum 4400AV-white box PCI
3	1	V2RM-LCNS-2	Software License V2 – 2 <sup>nd</sup> Room
4	2	V2KT-RMNC	V2 Room Kit, 10’ – <b>Customer supplied Cameras.</b> Each assembly includes: 1each AV400 – Distribution Amplifier; 1each IRC-DTSPNP – Time-Date Generator/PIP combo device; 2each 3.5MMRCAM10 – 3.5MM to RCAM 10FT.; 3each BNCMRCAM10 – BNCM TO RCAM 10 FT.; 1each BNCFRCAM – BNCF TO RCAM Adapter; 1each 4000B – Cable RCA Female to 2 RCA Male.
5	1	IRC-9000	Peripheral Kit, Monitor, Keyboard, Mouse and Speakers, UPS for Small Chassis Configuration. Each assembly includes: 1each IRC8000 – Monitor; 1each IRC8007 Speaker (black); 1each IRC8019 UPS; 1each IRC8104 – Keyboard Mouse Combo USB; 1each IRC8015 – Cable, Network 14’.

Site 6: Children’s Justice Center of West Hawaii, 77-6403 Nalani Street, Kailua Kona, HI 96740

Item #	Qty	V2 Part Number	Description: 1 system x 2 rooms
1	1	V2BC-0003	V2 Basic Chassis. Each assembly includes: 1each V2SC2012 - Altex prebuilt Windows 7 64bit 16gb RAM; 1each V2SW-0001 – Software core, V2; 1each RLTYMPEG – Royalty Fee for Mpeg LA.
2	1	1PCB-4400AV-W	Card Videum 4400AV-white box PCI
3	1	V2RM-LCNS-2	Software License V2 – 2 <sup>nd</sup> Room
4	2	V2KT-RMNC	V2 Room Kit, 10’ – <b>Customer supplied Cameras.</b> Each assembly includes: 1each AV400 – Distribution Amplifier; 1each IRC-



			DTSPNP – Time-Date Generator/PIP combo device; 2each 3.5MMRCAM10 – 3.5MM to RCAM 10FT.; 3each BNCMRCAM10 – BNCM TO RCAM 10 FT.; 1each BNCFRCAM – BNCF TO RCAM Adapter; 1each 4000B – Cable RCA Female to 2 RCA Male.
5	1	IRC-9000	Peripheral Kit, Monitor, Keyboard, Mouse and Speakers, UPS for Small Chassis Configuration. Each assembly includes: 1each IRC8000 – Monitor; 1each IRC8007 Speaker (black); 1each IRC8019 UPS; 1each IRC8104 – Keyboard Mouse Combo USB; 1each IRC8015 – Cable, Network 14’.

Site 7: Children’s Justice Center of Kauai, 4473 Pahee Street, Lihue, HI 96766

Item #	Qty	V2 Part Number	Description: 1 system x 2 rooms
1	1	V2BC-0003	V2 Basic Chassis. Each assembly includes: 1each V2SC2012 - Altex prebuilt Windows 7 64bit 16gb RAM; 1each V2SW-0001 – Software core, V2; 1each RLTYMPEG – Royalty Fee for Mpeg LA.
2	1	1PCB-4400AV-W	Card Videum 4400AV-white box PCI
3	1	V2RM-LCNS-2	Software License V2 – 2 <sup>nd</sup> Room
4	2	PV-CVC565PIR	Camera, Covert Motion Detector
5	2	HHTHERM100	Camera, (3.6mm or 5mm), Color, Thermostat - Covert
6	2	PA-3	Microphone Mini
7	1	AL- R615DC616ULCB	16 Port Power Supply (power supply for cameras, microphones and accessories).
8	2	V2KT-RM-10	V2 room kit, 10FT. Each assembly includes: 1each AV400 – Distribution Amplifier; 1each IRC-DTSPNP – Time-Date Generator/PIP combo device; 2each 3.5MMRCAM10 – 3.5MM To RCAM 10FT.; 3each BNCMBNCM3 – BNCM TOBNCM 3FT.; 1each BNCFRCAM - BNCF TO RCAM Adapter; 3each BNCMRCAM10 – BNCM TO RCAM 10FT.; 1each 400B – Cable RCA Female to 2 RCA Male.
9	6	V2KT-DEVC	V2 Device Kit (camera or microphone). Each assembly includes: 1each VB-2VPA – Balun pair w/audio, video, & power (1each male & female); 1each BNCF TO BNCF BARREL.
10	1	IRC-9000	Peripheral Kit, Monitor, Keyboard, Mouse and Speakers, UPS for Small Chassis Configuration. Each assembly includes: 1each IRC8000 – Monitor; 1each IRC8007 Speaker (black); 1each IRC8019 UPS; 1each IRC8104 – Keyboard Mouse Combo USB; 1each IRC8015 – Cable, Network 14’.

#### 1.4 Pre-Qualification of Equivalent System

Pre-qualify equivalent systems to be offered shall be handled during the “written question” phase. Please see 1.1 Significant Dates – Deadline for Written Questions. Please submit a question that you would like to pre-qualify your system as an equivalent to Newton Sakamoto. State the equivalent’s manufacturers name and model name/number. Separately, thru email or US Postal, FedEx, UPS,

provide Newton Sakamoto with 2 sets of system overview, specification sheets, installation and service manual, and system users guides. An addendum to the contract will be issued with responses to all Written Questions to include questions for pre-qualify equivalent systems approval or disapproval. Please see 1.1 Significant Dates – Response to Written Questions.

### **1.5 Delivery**

The Digital Interview Recording Management Systems shall be delivered within thirty (30) days after receipt of purchase order to the delivery location indicated on the purchase order.

Offeror shall provide any special requirements/instructions for site preparation to the Children's Justice Center within seven (7) days after receipt of order. Prior to delivery, Offeror shall contact the officer in charge (OIC) or designate to coordinate delivery arrangements.

Offers shall be rejected as non-responsive when submitted on a basis other than F.O.B. destination to include Children's Justice Center locations on Oahu, Kauai, Maui, Molokai, Lanai, and Hawaii.

### **1.6 Equipment And Warranty/Maintenance**

Quality of Product. Equipment offered for purchase shall be new, in normal working condition and in accordance with the manufacturer's specifications.

Warranty First Year. The Contractor shall warrant that the hardware and software purchased pursuant to this IFB will operate in all material respects as described in the applicable product documentation for a period of one year after product installation.

Warranty First Year service shall be provided on an on-call basis, with coverage 24-hours per day, seven days per week, with a four-hour response time for the repair and next business day replacement of any damaged, defective or faulty parts, at no additional charge to the Judiciary. The awarded vendor or his subcontractor shall perform the hardware replacement.

Maintenance. After the Warranty First Year, a manufacturer's **Optional Extended Software Only Maintenance Years 2 thru 5** will be offered to the Children's Justice Center. Hardware replacement will be performed by the Children's Justice Center personnel or Judiciary's IT staff.

**END OF SECTION ONE**

## **SECTION TWO - SPECIAL PROVISIONS**

### **2.1 Scope**

Work included in this contract shall consist of delivering, installing, maintaining, and consulting support to the Children's Justice Center. This Invitation for Bids is restricted to Commercial Electronic Corp's V2 Digital Interview Recording Management System or pre-qualify equivalent.

### **2.2 Officer-In-Charge**

For the purposes of this Contract, Richard Murakami, telephone number (808) 538-5314, is designated Officer-In- Charge (OIC). Email address richard.h.murakami@courts.hawaii.gov

## **2.3 TERM OF CONTRACT**

The tentative term of the contract shall be for the period commencing December 1, 2014 to June 30, 2015. Unless terminated and subject to the availability of funds, the contract may be extended by the Judiciary for four (4) additional twelve month periods without bidding, upon mutual agreement in writing at least sixty (60) days prior to expiration date.

Contractor shall enter into an initial seven (7) month contract with four (4) additional one (1) year extension contracts. Estimated initial contract period December 1, 2014 to June 30, 2015. First extension additional one (1) year contract period is July 1, 2015 to June 30, 2016. Second extension additional one (1) year contract period is July 1, 2016 to June 30, 2017. Third extension additional one (1) year contract period is July 1, 2017 to June 30, 2018. Fourth extension additional one (1) year contract period is July 1, 2018 to June 30, 2019.

The Judiciary may terminate the contract at any time upon sixty (60) days prior written notice.

## **2.4 WRITTEN INQUIRIES**

Inquires or questions concerning any requirements of this IFB must be communicated by the date indicated in the Significant Dates Section 1.1 to the following address:

The Judiciary, State of Hawaii  
Financial Services Division  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807  
Attn: Newton Sakamoto

Offeror should provide e-mail or fax number so that responses may be sent to Offeror with minimum delay. Every effort will be made to ensure that responses are available on a timely basis, however, the Judiciary is not responsible for Offeror's late receipt of responses to written questions due to carrier delays.

## **2.5 OFFEROR QUALIFICATION**

- a. Experience: At the time of bidding, offeror shall be an authorized Commercial Electronic Corp V2 or pre-qualify equivalent dealer, reseller, or distributor.
- b. Offeror shall list a minimum of three (3) children advocacy centers to whom Offeror has sold and/or serviced similar Commercial Electronic Corp V2 systems or pre-qualify equivalent.
- c. Offeror shall have on staff at time of bid, at least three (3) manufacturer certified technicians who shall have a minimum of one (1) year experience with installing and maintaining the type of V2 systems or pre-qualify equivalent that are the subject of this bid.
- d. The Judiciary reserves the right to contact any of the children advocacy centers to inquire about the quality and reliability of the equipment and service being provided by the offeror.
- e. The Judiciary reserves the right to reject the bid submitted by any Offeror who has not provided similar in nature to services required in this bid or whose performance on other jobs for this type of service has been proven unsatisfactory .
- f. Offeror shall have and identify a service representative in order to qualify for bid. The service representative shall be able to meet with the Judiciary and be available, accountable, and responsible for assisting the Judiciary in resolving any issues that may arise as a result of this purchase from IFB award through the life of this contract. Failure on the part of the Offeror to meet this requirement shall result in rejection of bid.

g. Offeror shall provide a toll free telephone number for service calls which will be answered 24 hours a day, 365 days a year.

## **2.6 OFFER PREPARATION**

All responses must be typewritten on the offer forms provided and on any additional sheets required to meet the detailed responses as stated in the Specifications and/or Special Provisions and must be in accordance with the terms and conditions stated herein. All costs associated with this offer preparation are the sole responsibility of the Offeror. Any offer stating terms and/or conditions contradictory to those included herein may be rejected without further consideration.

### **2.6.1. Legal Name**

Offeror is requested to submit its bid under its exact legal name as registered at the Department of Commerce and Consumer Affairs. Failure to do so may delay proper execution of the contract.

### **2.6.2. Offer Price**

Offer price shall include all costs required to furnish, deliver, and install a Commercial Electronics Corp V2 system or pre-qualify equivalent as outlined in this IFB. Offer price shall include any maintenance required during the warranty period; maintenance thereafter will be at the option and expense of the Judiciary. All costs shall include any miscellaneous costs, Hawaii General Excise Tax, and any and all other costs incurred for this project.

### **2.6.3. Proposal Guarantee**

A Proposal Guarantee is NOT required for this Bid Proposal.

### **2.6.4. Hawaii General Excise Tax License**

In accordance with Section 103-53.5, Hawaii Revised Statutes, offeror shall submit their current Hawaii General Excise Tax I.D. number in the space provided on the offer form.

### **2.6.5. Joint Contractors**

Offeror may subcontract portions of this project. In this event, the Offeror shall be the Primary Contractor and shall be liable for all work and deliverables to be delivered under this IFB.

## **2.7 OFFER QUOTATION**

All offers shall be submitted on the forms provided and shall be in accordance with the terms and conditions stated herein. Only Commercial Electronics Corp V2 or approved pre-qualify equivalent system officers will be accepted.

Offer price(s) quoted shall be based on delivery to destination and shall include all other costs and applicable taxes per this IFB. Offers subject to any price increase other than as provided by these special provisions shall not be considered. Offeror's failure to meet this requirement shall result in the rejection of the bid.

If any of the requested information is not furnished in the blank spaces provided on the Offer Form pages, the Judiciary will not be able to evaluate the bid item(s). Accordingly, the bid item(s) shall be

non-responsive and shall not be considered for award as no bidder will be allowed to furnish missing information after bid opening.

Unit purchase price shall also include warranty maintenance of equipment. Unit purchase prices will be utilized in future purchases. Bidder must bid on all items for Commercial Electronics Corp V2 system or pre-qualify equivalent to qualify for an award. Offer price shall include any necessary maintenance that must be performed during the warranty period; maintenance thereafter will be at the option and at the expense of The Judiciary.

No bidder will be allowed to clarify product identification after bid opening. This is to assure that all bids are submitted under the same conditions with no opportunity for one bidder to have an advantage over any other bidder after exposure of offers.

Offeror shall include operating, instructions, and technical manuals for each Commercial Electronics Corp V2 or pre-qualify equivalent system ordered.

## **2.8 OFFER SUBMISSION**

Offerors shall submit three (3) copies (1 original, 2 copies) of their Offer form/packet. Offers must be submitted no later than the date and time indicated in the Invitation for Bids notice to:

The Judiciary, State of Hawaii  
Financial Services Division  
1111 Alakea Street, 6th Floor  
Honolulu, HI 96813 -2807  
Attention: Newton Sakamoto

**OFFERS RECEIVED AFTER THE ABOVE DATE AND TIME SPECIFIED SHALL NOT BE ACCEPTED AND SHALL BE RETURNED TO THE VENDOR UNOPENED.**

## **2.9 CONTRACT AWARD**

### **2.9.1 Award**

Award, if any, shall be made to the responsible Offeror submitting the lowest Total Bid price to furnish and support a Commercial Electronics Corp V2 systems or pre-qualify equivalent. An Offeror may bid as long as they are an authorized manufacturer's representative.

### **2.9.2 Tax Clearance**

HRS Chapter 237 Tax Clearance requirement for award. Pursuant to §103D-328, HRS, prior to the execution of the contract, the successful Offeror shall be required to submit a tax clearance certificate issued by the Hawaii State Department of Taxation (DOTAX) and the Internal Revenue Service (IRS). The certificate is valid for six (6) months from the most recent approval stamp date on the certificate and must be valid on the date received by the Judiciary.

The Contractor is required to submit a tax clearance certificate, not over two months old, with an original green certified copy stamp, upon completion of the contract.

The tax clearance certificate may be obtained from the following site:  
<http://www.state.hi.us/tax/2006/a6.pdf> or by Fax/Mail at (808) 587-7522 or 1-800-222-7572.

### **2.9.3 Certificate of Compliance**

HRS Chapters 383 (Unemployment Insurance), 386 (Workers' Compensation), 392 (Temporary Disability Insurance), and 393 (Prepaid Health Care) requirements for award.

Instructions are as follows:

Pursuant to §103D-310(c), HRS, the lowest responsive Offeror shall be required to submit a certificate of compliance issued by the Hawaii State Department of Labor and Industrial Relations (DLIR). The certificate is valid for six (6) months from the date of issue and must be valid on the date it is received by the Judiciary. A photocopy of the certificate is acceptable to the Judiciary.

The certificate of compliance shall be obtained on the State of Hawaii, DLIR APPLICATION FOR CERTIFICATE OF COMPLIANCE WITH SECTION 103D-310(c), HRS, Form LIR#27 which is available at <http://hawaii.gov/labor/forms/DCD-LIR27.pdf> or at the neighbor island DLIR District offices. The DLIR will return the form to the Offeror which in turn shall submit it to the Judiciary Contracts & Purchasing Office at 1111 Alakea Street, 6th Floor.

The application for the certificate is the responsibility of the Offeror, and must be submitted directly to the DLIR and not the Judiciary. However, the certificate shall be submitted to the Judiciary.

### **2.9.4 Certificate of Good Standing**

Compliance with Section 103D-310(c), HRS, for an entity doing business in the State. The lowest responsive Offeror shall be required to submit a CERTIFICATE OF GOOD STANDING issued by the Department of Commerce and Consumer Affairs, Business Registration Division (BREG). The Certificate is valid for six months from date of issue and must be valid on the date it is received by the Judiciary. A photocopy of the certificate is acceptable to the Judiciary.

To obtain the Certificate, the Offeror must first be registered with the BREG. A sole proprietorship, however, is not required to register with the BREG, and therefore not required to submit the certificate.

On-line business registration and the Certificate are available at [www.BusinessRegistrations.com](http://www.BusinessRegistrations.com). To register or to obtain the Certificate by phone, call (808) 586-2727 (M-F 7:45 to 4:30 HST). Offerors are advised that there are costs associated with registering and obtaining the Certificate.

### **2.9.5 Hawaii Compliance Express.**

Alternatively, instead of separately applying for these certificates at the various state agencies, vendors may choose to use the Hawaii Compliance Express (HCE), which allows businesses to register online through a simple wizard interface at <http://vendors.ehawaii.gov/hce/spolash/welcom.html> to acquire a "Certificate of Vendor

Compliance.” The HCS provides current compliance status as of the issuance date. The “Certificate of Vendor Compliance” indicating that vendor’s status is compliant with the requirements of Chapter 103D-310(c), HRS, shall be accepted for both contracting purposes and final payment. Under Hawaii Law, Vendors must provide proof of compliance in order to receive a contract greater than \$25,000 with state and counter government entities in Hawaii. Vendors that elect to use the new HCE services will be required to pay an annual fee of \$15.00 to the Hawaii Information Consortium, LLC (HIC). Vendors choosing not to participate in the HCE program will be required to provide the paper certificates as instructed in the sections previous to this one. Pursuant to §103D-328, HRS, prior to the execution of the contract, the successful Offeror shall be required to submit a tax clearance certificate issued by the Hawaii State Department of Taxation (DOTAX) and the Internal Revenue Service (IRS). The certificate is valid for six (6) months from the most recent approval stamp date on the certificate and must be valid on the date received by the Judiciary.

The Contractor is required to submit a tax clearance certificate, not over two months old, with an original green certified copy stamp, upon completion of the contract.

The tax clearance certificate may be obtained from the following site:

<http://www.state.hi.us/tax/2003/a6.pdf> or by Fax/Mail at (808) 587-7522 or 1-800-222-7572.

**2.9.6 Timely Submission of all Certificates.** The above certificates should be applied for and submitted to the Judiciary upon award of contract. If a valid certificate is not submitted on a timely basis for award of a contract, an offer otherwise responsive and responsible may not receive the award.

**2.9.7 Final Payment Requirements.** In addition to a tax clearance certificate an original “CERTIFICATE OF GOOD STANDING for FINAL PAYMENT” (SPO Form 22) will be required for final payment. A copy of the form is also available at: <http://www2.hawaii.gov/stateformsfiles/form22.pdf> .

## **2.10 CONTRACT EXECUTION**

The successful Offeror receiving the award shall be required to enter into a formal written contract with the Judiciary. The above Certificates must be submitted prior to execution of contract (if copies were not included with bid proposal). Upon execution of the contract, the Judiciary shall issue a Notice to Proceed, specifying the contract commencement date.

No work shall be undertaken by the Contractor prior to the commencement date specified on the Notice to Proceed. The Judiciary is not liable for any work, contract, costs, expenses, loss of profits, or any damages whatsoever incurred by the Contractor arising prior to the official starting date.

## **2.11 CONTRACT BOND**

Contract Bond is NOT required for this contract.

## **2.12 INVOICING AND PAYMENT**

Contractor shall submit an original and three copies of the invoice to the billing address indicated

on the purchase order.

Section 103-10, Hawaii Revised Statutes, provides that the Judiciary shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of contract to make payment. For this reason, the Judiciary will reject any bid submitted with a condition requiring payment within a shorter period. Further, the Judiciary will reject any bid submitted with a condition requiring interest payments greater than that allowed by Section 103-10, H.R.S., as amended.

The Judiciary will not recognize any requirement established by the Contractor and communicated to the Judiciary after award of the contract, which requires payment within a shorter period or interest payment not in conformance with statute.

### **2.13 DELIVERY EXTENSION**

If Contractor fails to deliver within the time allowed, liquidated damages as specified above shall apply. However, Contractor shall not be held responsible for delay due to reasons beyond its control, provided he notifies the Financial Services Administrator of such delay and the reasons for such delay, as soon as practicable, and requests extension prior to the delivery deadline. Requests for extensions shall not be considered without documentation substantiating that the causes for delay were, in fact, beyond the control of the Contractor. The Judiciary shall be the sole judge of whether such delay is truly beyond the control of the Contractor and whether extension will be granted.

### **2.14 TRAINING OF PERSONNEL**

The vendor shall train all Children's Justice Center staff who will be using the Digital Interview Recording Management System. If requested, the vendor shall train up to seven (7) staff of Information Technology and Systems Department, the Judiciary, State of Hawaii, at no additional charge.

### **2.15 TERMINATION FOR CAUSE**

If the Contractor:

1. Fails to begin the work or services under the contract within or by the time specified.
2. Fails to perform the work with sufficient workmen, equipment, or materials to insure prompt completion of the work.
3. Performs the work or services negligently, or neglects or refuses to remove materials or to perform anew, such work or services that may be rejected as unacceptable.
4. Discontinues the prosecution of the work or services.
5. Otherwise breaches any term of the contract.
6. Becomes insolvent or is declared bankrupt, or commits any act of bankruptcy or insolvency.
7. Allows any final judgment to stand against him unsatisfied for a period of ten (10) days.
8. Makes an assignment for the benefit of creditors.
9. For any other cause whatsoever, fails to carry out the work or services in an acceptable manner, the Judiciary will give notice to the Contractor of such delay, neglect, or default. If the Contractor



within a period of ten (10) days after the date of such notice, shall not proceed in accordance therewith, then the Judiciary will have full power and authorize, without violating the contract, to take the prosecution of the work or services out of the hands of the Contractor, and to use such methods are deemed necessary to complete the contract in an acceptable manner.

All costs and charges incurred by the Judiciary, together with the cost of completing the work or services under the contract, will be off set from any monies due or which would or might have become due to the Contractor had the Contractor completed the work under the contract. If such expense exceeds the sum which would have been payable under the contract, the Contractor shall be liable and shall pay to the Judiciary the amount of such excess within ten (10) days after demand therefore.

## **2.16 LIQUIDATED DAMAGES**

Failure to complete delivery of any item in the contract within the time proposed will cause damage to the Judiciary. The amounts of said damages being difficult, if not impossible to ascertain, shall be estimated, agreed upon and fixed at the sum of TWENTY FIVE DOLLARS (\$25.00) for each and every calendar day the Contractor delays in completing any item of the contract after the required date of said completion. The total sum due for such delay, shall be deducted from any payments due or to become due to the Contractor.

## **2.17 INTERPRETATION OF PROVISIONS**

Notwithstanding any other provisions, if there is any doubt as to the interpretation of any of the provisions of this agreement, the interpretation given and made by the Officer-in-Charge with the approval of the Financial Services Administrator, or the interpretation made by the Financial Services Administrator, shall govern and control. In addition, the parties hereto agree that said Financial Services Administrator, shall have the sole power to decide and resolve matters which may come up in the future and which are not covered by this agreement.

## **2.18 CONFLICTS AND VARIATIONS**

In the event of any conflict or variation between the provisions of this document entitled Special Provisions and the General Conditions, the provisions of the document entitled Special Provisions shall control.

**END OF SECTION TWO**

## SECTION THREE - OFFER FORM

### INVITATION FOR BIDS NO. J15134

#### TO PROVIDE A PRICE LIST FOR DIGITAL INTERVIEW RECORDING MANAGEMENT SYSTEM FOR THE HAWAII CHILDREN'S JUSTICE CENTER, THE JUDICIARY, STATE OF HAWAII

Offeror: \_\_\_\_\_

\_\_\_\_\_, 2014

Financial Services Administrator  
The Judiciary, State of Hawaii  
Kauikeaouli Hale  
1111 Alakea Street, 6th Floor  
Honolulu, Hawaii 96813

Dear Financial Services Administrator:

The following offer is made to provide the goods and service indicated in the following proposal schedule to the Judiciary, State of Hawaii, at the location(s) required in the specifications, all according to the true intent and meaning of the specifications hereinafter contained.

The undersigned states that he has carefully read and understands the terms and conditions specified in the proposal, the Specifications and Special Provisions attached hereto, and in the General Conditions dated February 2001 by reference made a part hereof and available upon request, for this contract, and that the Financial Services Administrator reserves the right to reject any or all bids and to waive any defects when in his opinion such rejection or waiver will be for the best interest of the Judiciary.

The undersigned further understands and agrees that by submitting this offer, 1) he/she is declaring his/her offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) he/she is certifying that the price(s) submitted was (were) independently arrived at without collusion.

The undersigned hereby proposes **TO PROVIDE A PRICE LIST FOR DIGITAL INTERVIEW RECORDING MANAGEMENT SYSTEM TO THE JUDICIARY, STATE OF HAWAII**, in strict compliance with the Agreement, Specifications, Special Provisions, and General Conditions dated February 2001 and Procedural Requirements dated May 2003 by reference made a part hereof and available upon request, for the Total Bid Price of:

\_\_\_\_\_  
Dollars (\$ \_\_\_\_\_)

The undersigned represents: (Check \_ one only)

A Hawaii Business incorporated or organized under the State of Hawaii; OR

A Compliant Non-Hawaii business not incorporated or organized under the laws of the State of Hawaii, but registered at the State of Hawaii Department of Commerce and Consumer Affairs Business Registration Division to do business in the State of Hawaii and has a separate branch or division in the State that is capable of fully performing under the contract.

State of incorporation \_\_\_\_\_

Offeror is:

Sole Proprietor     Partnership     Corporation     Joint Venture

Other \_\_\_\_\_

If Offeror is a "dba" or a "division" of a corporation, please furnish the exact legal name of the corporation under which the contract, if awarded, will be executed:

\_\_\_\_\_

Federal I.D. No. \_\_\_\_\_

Hawaii General Excise Tax License I.D. No. \_\_\_\_\_

Payment address (other than street address below): \_\_\_\_\_

\_\_\_\_\_  
City, State, Zip Code

Business address (Hawaii street address): \_\_\_\_\_

\_\_\_\_\_  
City, State, Zip

Date: \_\_\_\_\_

Respectfully submitted,

Telephone No.: \_\_\_\_\_

(x) \_\_\_\_\_  
Authorized Original Signature

Fax No.: \_\_\_\_\_

\_\_\_\_\_  
Name and Title (Please Type or Print)

Email Address: \_\_\_\_\_

The following proposal is hereby submitted To Provide A PRICE LIST FOR DIGITAL INTERVIEW RECORDING MANAGEMENT SYSTEMS FOR THE CHILDREN'S JUSTICE CENTER, THE JUDICIARY, STATE OF HAWAII that shall be delivered within thirty (30) days after receipt of purchase order or notice to proceed. AWARD of this IFB for Commercial Electronic Corp V2 or pre-qualify equivalent will be based on lowest Grand Total. In the event of a calculation error, unit price shall prevail.

**I. Tables of Proposed CE Corp V2 Installation Sites and System Price**

Table 1: Children's Justice Center of Oahu, 3019 Pali Highway, Honolulu, HI 96817

Item #	(A) QTY	Part Number	Description: 2 systems x 2 rooms	(B) Unit Price	(A x B) Ext Price
1	2 ea	V2BC-0003	V2 Basic Chassis	\$	\$
2	2 ea	PCB-4400 AV-W	Card Videum 4400AV-white box PCI	\$	\$
3	2 ea	V2KT-OBRM	V2 Observation Room Kit	\$	\$
4	2 ea	V2KT-RMNC	V2 room kit, 10' – Customer Provided Cameras	\$	\$
5	2 ea	IRC-9000	Peripheral Kit, Monitor, Keyboard, Mouse and Speakers, UPS for small chassis configurations	\$	\$
6	2 ea	TV	19" Class LED-LCD 720p 60Hz HDTV	\$	\$
7		Labor Hours	Labor hours to install these systems and room equipment	\$	\$
8			Shipping cost of equipment		\$
9			Car Rental Cost		\$
10			Hotel Room Cost		\$
11			Airline Travel Cost		\$
12			SUBTOTAL		\$
13			Hawaii State GET 4.712%		\$
14			TOTAL PRICE		\$

Table 1A: Children's Justice Center of Oahu, 3019 Pali Highway, Honolulu, HI 96817

Item #	(A) QTY	Part Number	Description: 1system x 1 room	(B) Unit Price	(A x B) Ext Price
1	1 ea	V2BC-0003	V2 Basic Chassis	\$	\$
2	1 ea	PCB-4400 AV-W	Card Videum 4400AV-white box PCI	\$	\$
3	1 ea	V2KT-OBRM	V2 Observation Room Kit	\$	\$

4	1 ea	V2KT-RMNC	V2 room kit, 10' – Customer Provided Cameras	\$	\$
5	1 ea	IRC-9000	Peripheral Kit, Monitor, Keyboard, Mouse and Speakers, UPS for small chassis configurations	\$	\$
6	1 ea	TV	19" Class LED-LCD 720p 60Hz HDTV	\$	\$
7		Labor Hours	Labor hours to install these systems and room equipment	\$	\$
8			Shipping cost of equipment		\$
9			Car Rental Cost		\$
10			Hotel Room Cost		\$
11			Airline Travel Cost		\$
12			SUBTOTAL		\$
13			Hawaii State GET 4.712%		\$
14			TOTAL PRICE		\$

Table 2: Children's Justice Center at Kapolei, 4675 Kapolei Parkway, Kapolei, HI 96707

Item #	(A) Qty	Part Number	Description: 1 system x 1 room	(B) Unit Price	(A x B) Ext Price
1	1 ea	V2BC-0003	V2 Basic Chassis	\$	\$
2	1 ea	PCB-4400 AV-W	Card Videum 4400AV-white box PCI	\$	\$
3	1 ea	PV-CVC565PIR	Camera, Covert motion Detector	\$	\$
4	1 ea	PA-3	Microphone Mini	\$	\$
5	1 ea	V2KT-RM-10	V2 Room Kit, 10 ft.	\$	\$
6	2 ea	V2KT-DEVC	V2 Device Kit (camera or microphone)	\$	\$
7	1 ea	PWR-MINI-4	Power Supply, 4 output	\$	\$
8	1 ea	IRC-9000	Peripheral Kit, Monitor, Keyboard, Mouse and Speakers, UPS for small chassis configurations	\$	\$
9		Labor Hours	Labor hours to install these systems and room equipment	\$	\$
10			Shipping cost of equipment		\$
11			Car Rental Cost		\$
12			Hotel Room Cost		\$
13			Airline Travel Cost		\$

14			SUBTOTAL		\$
15			Hawaii State GET 4.712%		\$
16			TOTAL PRICE		\$

Table 3: Children's Justice Center – Maui, 1773-A Wili Pa Loop, Wailuku, HI 96793

Item #	(A) Qty	Part Number	Description: 1 system x 2 rooms	(B) Unit Price	(A x B) Ext Price
1	1 ea	V2BC-0003	V2 Basic Chassis	\$	\$
2	1 ea	PCB-4400 AV-W	Card Videum 4400AV-white box PCI	\$	\$
3	1 ea	V2RM-LCNS-2	Software License V2 – 2 <sup>nd</sup> Room	\$	\$
4	2 ea	V2KT-RMNC	V2 Room Kit 10' – Customer Supplied Cameras	\$	\$
5	1 ea	IRC - 9000	Peripheral Kit, Monitor, Keyboard, Mouse and Speakers, UPS for small chassis configuration	\$	\$
6		Labor Hours	Labor hours to install these systems and room equipment	\$	\$
7			Shipping cost of equipment		\$
8			Car Rental Cost		\$
9			Hotel Room Cost		\$
10			Airline Travel Cost		\$
11			SUBTOTAL		\$
12			Hawaii State GET 4.166%		\$
13			TOTAL PRICE		\$

Table 4: Children's Justice Center – Molokai, Child and Family Service, 20a Ala Malama, Kaunakakai, HI 96748

Item #	Qty	Part Number	Description: 1 system x 1 room	(B) Unit Price	(A x B) Ext Price
1	1 ea	V2BC - 0003	V2 Basic Chassis	\$	\$
2	1 ea	PCB-4400 AV-W	Card Videum 4400AV-white box PCI	\$	\$
3	1 ea	PV-CVC565PIR	Camera, Covert Motion Detector	\$	\$
4	1 ea	HH THERM100	Camera (3.6mm or 5mm), color, Thermostat - Covert	\$	\$
5	1 ea	PA-3	Microphone Mini	\$	\$
6	1 ea	V2KT-RM10	V2 Room Kit, 10'	\$	\$
7	3 ea	V2KT-DEVC	V2 Device Kit (camera or microphone)	\$	\$
8	1 ea	PWR-MINI-4	Power Supply, 4 output	\$	\$
9	1 ea	IRC - 9000	Peripheral Kit, Monitor,	\$	\$

			Keyboard, Mouse and Speakers, UPS for small chassis configuration		
10		Labor Hours	Labor hours to install these systems and room equipment	\$	\$
11			Shipping cost of equipment		\$
12			Car Rental Cost		\$
13			Hotel Room Cost		\$
14			Airline Travel Cost		\$
15			SUBTOTAL		\$
16			Hawaii State GET 4.166%		\$
17			TOTAL PRICE		\$

Table 5: Children's Justice Center of East Hawaii, 1290 Kinoole Street, Hilo, HI 96720

Item #	Qty	Part Number	Description: 1 system x 2 rooms	(B) Unit Price	(A x B) Ext Price
1	1 ea	V2BC - 0003	V2 Basic Chassis	\$	\$
2	1 ea	PCB-4400 AV-W	Card Videum 4400AV-white box PCI	\$	\$
3	1 ea	V2RM-LCNS-2	Software License V2 – 2 <sup>nd</sup> Room	\$	\$
4	2 ea	V2KT-RMNC	V2 Room Kit 10' – Customer Supplied Cameras	\$	\$
5	1 ea	IRC - 9000	Peripheral Kit, Monitor, Keyboard, Mouse and Speakers, UPS for small chassis configuration	\$	\$
6		Labor Hours	Labor hours to install these systems and room equipment	\$	\$
7			Shipping cost of equipment		\$
8			Car Rental Cost		\$
9			Hotel Room Cost		\$
10			Airline Travel Cost		\$
11			SUBTOTAL		\$
12			Hawaii State GET 4.166%		\$
13			TOTAL PRICE		\$

Table 6: Children's Justice Center of West Hawaii, 77-6403 Nalani Street, Kailua Kona, HI 96740

Item #	Qty	Part Number	Description: 1 system x 2 rooms	(B) Unit Price	(A x B) Ext Price
1	1 ea	V2BC - 0003	V2 Basic Chassis	\$	\$
2	1 ea	PCB-4400 AV-W	Card Videum 4400AV-white box PCI	\$	\$

3	1 ea	V2RM-LCNS-2	Software License V2 – 2 <sup>nd</sup> Room	\$	\$
4	2 ea	V2KT-RMNC	V2 Room Kit 10' – Customer Supplied Cameras	\$	\$
5	1 ea	IRC - 9000	Peripheral Kit, Monitor, Keyboard, Mouse and Speakers, UPS for small chassis configuration	\$	\$
6		Labor Hours	Labor hours to install these systems and room equipment	\$	\$
7			Shipping cost of equipment		\$
8			Car Rental Cost		\$
9			Hotel Room Cost		\$
10			Airline Travel Cost		\$
11			SUBTOTAL		\$
12			Hawaii State GET 4.166%		\$
13			TOTAL PRICE		\$

Table 7: Children's Justice Center – Kauai, 4473 Pahee Street, Lihue, HI 96766

Item #	Qty	Part Number	Description: 1 system x 2 rooms	(B) Unit Price	(A x B) Ext Price
1	1 ea	V2BC - 0003	V2 Basic Chassis	\$	\$
2	1 ea	PCB-4400 AV-W	Card Videum 4400AV-white box PCI	\$	\$
3	1 ea	V2RM-LCNS-2	Software License V2 – 2 <sup>nd</sup> Room	\$	\$
4	2 ea	PV-CVC565PIR	Camera, Covert Motion Detector	\$	\$
5	2 ea	HHTHERM100	Camera (3.6mm or 5mm), color, Thermostat - Covert	\$	\$
6	2 ea	PA-3	Microphone, Mini	\$	\$
7	2 ea	V2KT-RM-10	V2 Room Kit 10'	\$	\$
8	6 ea	V2KT-DEVC	V2 Device Kit (camera or microphone)	\$	\$
9	1 ea	IRC - 9000	Peripheral Kit, Monitor, Keyboard, Mouse and Speakers, UPS for small chassis configuration	\$	\$
10		Labor Hours	Labor hours to install these systems and room equipment	\$	\$
11			Shipping cost of equipment		\$
12			Car Rental Cost		\$
13			Hotel Room Cost		\$
14			Airline Travel Cost		\$
15			SUBTOTAL		\$
16			Hawaii State GET 4.166%		\$
17			TOTAL PRICE		\$



## II. Tables of Proposed Pre-Qualify Equivalent Installation Sites and System Price

Manufacturers Name and model number \_\_\_\_\_

Table 8: Children’s Justice Center of Oahu, 3019 Pali Highway, Honolulu, HI 96817

Item #	(A) QTY	Part Number	Description: 2 systems x 2 rooms	(B) Unit Price	(A x B) Ext Price
1				\$	\$
2				\$	\$
3				\$	\$
4				\$	\$
5				\$	\$
6				\$	\$
7		Labor Hours	Labor hours to install these systems and room equipment	\$	\$
8			Shipping cost of equipment		\$
9			Car Rental Cost		\$
10			Hotel Room Cost		\$
11			Airline Travel Cost		\$
12			SUBTOTAL		\$
13			Hawaii State GET 4.712%		\$
14			TOTAL PRICE		\$

Table 8A: Children’s Justice Center of Oahu, 3019 Pali Highway, Honolulu, HI 96817

Item #	(A) QTY	Part Number	Description: 1system x 1 room	(B) Unit Price	(A x B) Ext Price
1				\$	\$
2				\$	\$
3				\$	\$
4			– Customer Provided Cameras	\$	\$
5				\$	\$
6				\$	\$

7		Labor Hours	Labor hours to install these systems and room equipment	\$	\$
8			Shipping cost of equipment		\$
9			Car Rental Cost		\$
10			Hotel Room Cost		\$
11			Airline Travel Cost		\$
12			SUBTOTAL		\$
13			Hawaii State GET 4.712%		\$
14			TOTAL PRICE		\$

Table 9: Children’s Justice Center at Kapolei, 4675 Kapolei Parkway, Kapolei, HI 96707

Item #	(A) Qty	Part Number	Description: 1 system x 1 room	(B) Unit Price	(A x B) Ext Price
1				\$	\$
2				\$	\$
3				\$	\$
4				\$	\$
5				\$	\$
6				\$	\$
7				\$	\$
8				\$	\$
9		Labor Hours	Labor hours to install these systems and room equipment	\$	\$
10			Shipping cost of equipment		\$
11			Car Rental Cost		\$
12			Hotel Room Cost		\$
13			Airline Travel Cost		\$
14			SUBTOTAL		\$
15			Hawaii State GET 4.712%		\$
16			TOTAL PRICE		\$

Table 10: Children’s Justice Center – Maui, 1773-A Wili Pa Loop, Wailuku, HI 96793

Item #	(A) Qty	Part Number	Description: 1 system x 2 rooms	(B) Unit Price	(A x B) Ext Price
1				\$	\$

2				\$	\$
3				\$	\$
4				\$	\$
5				\$	\$
6		Labor Hours	Labor hours to install these systems and room equipment	\$	\$
7			Shipping cost of equipment		\$
8			Car Rental Cost		\$
9			Hotel Room Cost		\$
10			Airline Travel Cost		\$
11			SUBTOTAL		\$
12			Hawaii State GET 4.166%		\$
13			TOTAL PRICE		\$

Table 11: Children's Justice Center – Molokai, Child and Family Service, 20a Ala Malama, Kaunakakai, HI 96748

Item #	Qty	Part Number	Description: 1 system x 1 room	(B) Unit Price	(A x B) Ext Price
1				\$	\$
2				\$	\$
3				\$	\$
4				\$	\$
5				\$	\$
6				\$	\$
7				\$	\$
8				\$	\$
9				\$	\$
10		Labor Hours	Labor hours to install these systems and room equipment	\$	\$
11			Shipping cost of equipment		\$
12			Car Rental Cost		\$

13			Hotel Room Cost	\$
14			Airline Travel Cost	\$
15			SUBTOTAL	\$
16			Hawaii State GET 4.166%	\$
17			TOTAL PRICE	\$

Table 12: Children’s Justice Center of East Hawaii, 1290 Kinoole Street, Hilo, HI 96720

Item #	Qty	Part Number	Description: 1 system x 2 rooms	(B) Unit Price	(A x B) Ext Price
1				\$	\$
2				\$	\$
3				\$	\$
4				\$	\$
5				\$	\$
6		Labor Hours	Labor hours to install these systems and room equipment	\$	\$
7			Shipping cost of equipment		\$
8			Car Rental Cost		\$
9			Hotel Room Cost		\$
10			Airline Travel Cost		\$
11			SUBTOTAL		\$
12			Hawaii State GET 4.166%		\$
13			TOTAL PRICE		\$

Table 13: Children’s Justice Center of West Hawaii, 77-6403 Nalani Street, Kailua Kona, HI 96740

Item #	Qty	Part Number	Description: 1 system x 2 rooms	(B) Unit Price	(A x B) Ext Price
1				\$	\$
2				\$	\$
3				\$	\$
4				\$	\$

5				\$	\$
6	hours	Labor Hours	Labor hours to install these systems and room equipment	\$	\$
7			Shipping cost of equipment		\$
8			Car Rental Cost		\$
9			Hotel Room Cost		\$
10			Airline Travel Cost		\$
11			SUBTOTAL		\$
12			Hawaii State GET 4.166%		\$
13			TOTAL PRICE		\$

Table 14: Children's Justice Center – Kauai, 4473 Pahee Street, Lihue, HI 96766

Item #	Qty	Part Number	Description: 1 system x 2 rooms	(B) Unit Price	(A x B) Ext Price
1				\$	\$
2				\$	\$
3				\$	\$
4				\$	\$
5				\$	\$
6				\$	\$
7				\$	\$
8				\$	\$
9				\$	\$
10		Labor Hours	Labor hours to install these systems and room equipment	\$	\$
11			Shipping cost of equipment		\$
12			Car Rental Cost		\$
13			Hotel Room Cost		\$
14			Airline Travel Cost		\$
15			SUBTOTAL		\$
16			Hawaii State GET 4.166%		\$
17			TOTAL PRICE		\$

### III. Table of Grand Totals

The Grand Total of all Tables 1 thru 7 or 8 thru 14 is your total bid price. **Please input this grand total on page OF -1.**

Table 1 or 8: Children's Justice Center of Oahu	\$
Table 1A or 8A: Children's Justice Center of Oahu	\$
Table 2 or 9: Children's Justice Center at Kapolei	\$
Table 3 or 10: Children's Justice Center - Maui	\$
Table 4 or 11: Children's Justice Center - Molokai	\$
Table 5 or 12: Children's Justice Center of East Hawaii	\$
Table 6 or 13: Children's Justice Center of West Hawaii	\$
Table 7 or 14: Children's Justice Center-Kauai	\$
<b>*Grand Total of all Tables 1 thru 7 or 8 thru 14</b>	\$

**\* Grand Total should agree with Total Bid Price on page OF-1 of this Bid Proposal Offer Form. Unit Price and Grand Total shall include all shipping & handling costs, Hawaii General Excise Tax, and any and all other costs to provide the equipment per the specifications.**

### IV. Optional Extended Software Only Maintenance Years 2 thru 5

Table A. Annual Software Only Maintenance at Children's Justice Center of Oahu **or** Kapolei

Oahu or Kapolei Sites	(A+B=C) Year 2	(D+E=F) Year 3	(G+H=I) Year 4	(J+K=L) Year 5
Cost of Software Only Maintenance	(A) \$	(D) \$	(G) \$	(J) \$
Hawaii State GET 4.712%	(B) \$	(E) \$	(H) \$	(K) \$
<b>TOTALS</b>	(C) \$	(F) \$	(I) \$	(L) \$

Table B. Annual Software Only Maintenance at Children's Justice Center of Maui, Molokai, West Hawaii, East Hawaii, **or** Kauai

Maui, Molokai, W. HI, E. HI, or Kauai	(A+B=C) Year 2	(D+E=F) Year 3	(G+H=I) Year 4	(J+K=L) Year 5
Cost of Software Only Maintenance	(A) \$	(D) \$	(G) \$	(J) \$

Hawaii State GET 4.166%	(B) \$	(E) \$	(H) \$	(K) \$
TOTALS	(C) \$	(F) \$	(I) \$	(L) \$

**V. Additional Information**

**A. AUTHORIZED SERVICE REPRESENTATIVE**

Company and Contact Name	Address	Phone/email

**B. JOINT CONTRACTORS/SUBCONTRACTORS**

The Offeror certifies that the following is a complete list of all contractors and subcontractors who will be engaged by the Offeror on the project to perform the nature and scope of work indicated. The Offeror further understands that only those joint contractors and subcontractors listed shall be allowed to perform work on this project and that all other work necessary shall be performed by the Offeror with his own employees. If no joint contractor or subcontractor is listed, it shall be construed that all of the work shall be performed by the Offeror with his own employees.

Provide the complete firm name, address and phone number of the joint or subcontractor.

Item #	Subcontractor Name	Address	Telephone #
1			
2			

**C. REFERENCES**

**FAILURE TO COMPLETE ANY OF THE FOLLOWING ITEMS MAY RESULT IN THE DISQUALIFICATION OF THE SUBMITTED BID.**

Names, addresses, and contact information of children’s advocacy centers, other than the Judiciary, State of Hawaii, for which the undersigned has furnished Commercial Electronics Corp V2 or pre-qualify equivalent systems and/or has performed or is currently performing

maintenance services that are similar in nature and/or volume to services specified in the attached specifications. Refer to References section, of the enclosed Bid Proposal.

Item #	Children’s Advocacy Center Name and Address	Contact Person Name and Title	Telephone Number	Email Address
1				
2				
3				

**D. SERVICE CALLS**

In the space below, please provide toll free telephone number for service calls which is available 24 hours a day x 365 days a year.
Toll Free Number -

**E. CRIMINAL HISTORY RECORD CHECK**

Each installation and service personnel of the Offeror who will be entering the Judiciary, State of Hawaii, premises or requesting for a VPN remote access will be required to have a criminal history background and FBI fingerprint check done by the Hawaii Criminal Justice Data Center (HCJDC) or at a Live Scan Fingerprinting Service of your choice. At this time, HCJDC is providing the Judiciary, State of Hawaii, this service at no charge but this no charge policy may change at any time. The charge for the Live Scan Fingerprinting Service is borne by the Offeror.

After the awarded Offeror is provided a “Notice To Proceed”, the Offeror shall provide the the officer in charge or designee, a completed Form HCJDC-073 and FBI fingerprint card for each installation and service technician who will be entering the Judiciary, State of Hawaii premises and/or requesting for a VPN remote access.



**Hawaii Criminal Justice Data Center**  
**REQUEST FOR CRIMINAL HISTORY RECORD CHECK**  
**For Hard-copy Fingerprint Cards**

Reason for Request: Fees below include hard-copy fingerprint card processing fee

<input type="checkbox"/> Name-Based Search (\$30)	<input type="checkbox"/> Fingerprint-Based Search (\$35)
<input type="checkbox"/> Access and Review (\$35)	<input type="checkbox"/> Wrongful Use of Name/SSN (\$35)
<input type="checkbox"/> Other: _____	<input type="checkbox"/> Certify (\$20) <input type="checkbox"/> Notarize

**Part 1: To be completed by applicant. Please clearly print all requested information regarding the person on whom the criminal record check is being conducted.**

Full Name: Last		First		Middle		Suffix (Jr/Sr)		
Alias/Maiden: Last		First		Middle		Suffix (Jr/Sr)		
Date of Birth:			Place of Birth:			Citizenship:		
Social Security Number:			Race:					
Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female			<input type="checkbox"/> Black	<input type="checkbox"/> Chinese	<input type="checkbox"/> Filipino	<input type="checkbox"/> Hawaiian	<input type="checkbox"/> Hispanic	
			<input type="checkbox"/> Japanese	<input type="checkbox"/> Korean	<input type="checkbox"/> Native American	<input type="checkbox"/> Other		
<input type="checkbox"/> Samoan			<input type="checkbox"/> Tongan	<input type="checkbox"/> Unknown	<input type="checkbox"/> White			
Height:		Weight:		Eye Color:		Hair Color:		

**Part 2: To be completed by applicant. Please clearly print all the information requested below.**

Requestor's Name and Address		Forward Results to (if different from Requestor):	
Name:		Name:	
Address & Phone:		Address:	
Requestor's Signature:			Date:

**Part 3: To be completed by Fingerprinting Agency (Law Enforcement Only). Please seal fingerprint card in a stamped envelope to preserve chain of custody.**

Type of ID Checked & ID No.:	F/P Agency Name:	F/P Agency Phone Number:
Fingerprinter Name:	Fingerprinter Signature:	Date Fingerprints Taken:

**Part 4: To be completed by HCJDC Only**

Type of Search:	Results:	<input type="checkbox"/> Full	Completed by:
<input type="checkbox"/> Name	<input type="checkbox"/> No Match	<input type="checkbox"/> No Conv	Date:
<input type="checkbox"/> Fingerprint	<input type="checkbox"/> Match SID:	<input type="checkbox"/> Conv Only	

Mail form, payment, and fingerprint card (if applicable) to: Hawaii Criminal Justice Data Center, Attn: CHRC 465 S. King Street, Room 102 Honolulu, HI 96813	Fee is payable by either cashier's check or money order to: "Hawaii Criminal Justice Data Center" Personal checks are not accepted. For more information call (808) 587-3279 or visit <a href="http://ag.hawaii.gov/hcjdc">http://ag.hawaii.gov/hcjdc</a>
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Form HCJDC-073 Revised 06/2012

- 1) Each installer/service technician fills out section Part 1 and Part 2 of Form HCJDC -073.
- 2) Takes Form HCJDC -073 and FBI fingerprint card (to be mailed to the Offeror by the officer in charge) to his/her local law enforcement agency.
- 3) Section Part 3 is completed the local law enforcement personnel.
- 4) Mail the completed Form HCJDC-073 and FBI fingerprint card to the officer in charge.
- 5) The officer in charge shall submit to HCJDC and will receive the results from HCJDC.
- 6) Upon receipt of the results, the officer in charge shall inform the Offeror which technician may or may not enter the Judiciary, State of Hawaii's premise or VPN remote access.

**END OF SECTION THREE**

## **SECTION FOUR - ATTACHMENTS**

**GENERAL CONDITIONS**

**PROCEDURAL REQUIREMENTS**

**PUBLICATION 1, INFORMATION ON TAXES**