Office of the Administrative Director — Financial Services Division
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TELEPHONE (808) 538-5800 • FAX (808) 538-5802

MEMORANDUM

TO: All Interested Parties

FROM: Janell Kim
Financial Services Administrator

DATE: May 4, 2012

SUBJECT: Addendum No. 1, Request for Proposals No. J12282
To Provide Technical Consulting Services To The Judiciary,
State of Hawaii for the Judiciary Information Management System (JIMS)

Transmitted for your review herewith and through our website at http://www.courts.state.hi.us under "General Information" and "Business with the Judiciary", is a copy of Addendum No. 1 to RFP J12282. In addition to questions and answers, this Addendum No. 1 includes a PowerPoint presentation from the Pre-Proposal Conference conducted on April 24, 2012 at 9:00 a.m. (HST).

Questions relating to the technical aspects of this Addendum No. 1 may be directed to Mai Nguyen Van of the JIMS office, at (808) 538-5308 or via email Mai.T.NguyenVan@courts.hawaii.gov . Other questions may be directed to Jonathan Wong in the Contracts & Purchasing Office at (808) 538-5805 or via email jonathan.h.wong@courts.hawaii.gov.

JK/JW:jw

cc: Ms. Mai T. Nguyen Van
Mr. David Maeshiro
Ms. Naty Butay

ADDENDUM NO. 1 TO REQUEST FOR PROPOSALS J12281

TO PROVIDE TECHNICAL CONSULTING SERVICES TO
THE JUDICIARY, STATE OF HAWAII
FOR THE JUDICIARY INFORMATION MANAGEMENT SYSTEM (JIMS)
Pre-proposal Conference, April 24, 2012, 9:00 a.m.

The items listed hereinafter are hereby made a part of the Request for Proposals J12282 for the above-described project and shall govern the work taking precedence over previously issued specifications governing the items mentioned.

The following questions and answers are in response to questions by prospective proposers concerning the Request for Proposals J12282.

Q1. Is the scope of the RFP (J12282) making or replacing new software or is this the responsibility of Veracity?

A1. ***The scope of the RFP (J12282) is self-explanatory. Veracity's role in Judiciary software is that which supports the infrastructure such as operating systems and database management systems.***

Q2. Who owns the ACS software?

A2. The ACS Contexte 4.6 software installed at the Hawaii State Judiciary is owned by the Judiciary which has full rights to make any modifications.

Q3. How much of the ACS software has been modified for the Judiciary?

A3. ACS delivered the Contexte software to the Judiciary November 2005 with many customizations. Since then Wirevibe LLC has continued with modifications. To date the Judiciary has added 18 Oracle forms, 41 tables, and 15 views to the baseline ACS Contexte 4.6 product.

Q4. Will the Judiciary continue to make modifications to the original ACS software?

A4. Yes. The ACS software processes traffic case types which make up the bulk of front-end accounting functionality. Since the majority of JIMS users are traffic users, we expect further modifications of the Contexte baseline software.

Q5. What are the user interface requirements?

A5. ***The State of Hawaii Judiciary does not have written user interface requirements. The existing applications are what the Hawaii Judiciary uses as standards.***

Q6. Can work be performed by the vendor off shore and/or near shore?

A6. According to the State of Hawaii Procurement Office and the State of Hawaii Judiciary Staff Attorney, work can be performed off-shore. In addition, as the State of Hawaii Judiciary requires all Offerors to be HCE compliant (Hawaii Compliance Express), this compliance would be an additional assurance that Offerors (foreign or domestic) are fully registered with the State of Hawaii and federal (FEIN).

Q7. Can the attendees of this pre-proposal conference receive a list of the attendees?

A7. No, the State of Hawaii Judiciary will not release the list of attendees.

Q8. Is this RFP for the development of a software program to input the required data?

A8. YES, this is for the development of a software program to input and process court case data. As described in the RFP, the Judiciary already started the effort and has already implemented Traffic and Appellate court cases. The District Court Criminal Case program is currently being developed. The intent is for all the court cases to be integrated.

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Judiciary Information Management System (JIMS) Bidders Conference

April 25, 2012

JIMS Bidders Conference
Agenda

- Welcome
- Procurement Matters
- The Vision
- Governance & Organization
- Overview of Judiciary
- Implementation Roadmap
- Current State
- System Demo
- Questions & Answers

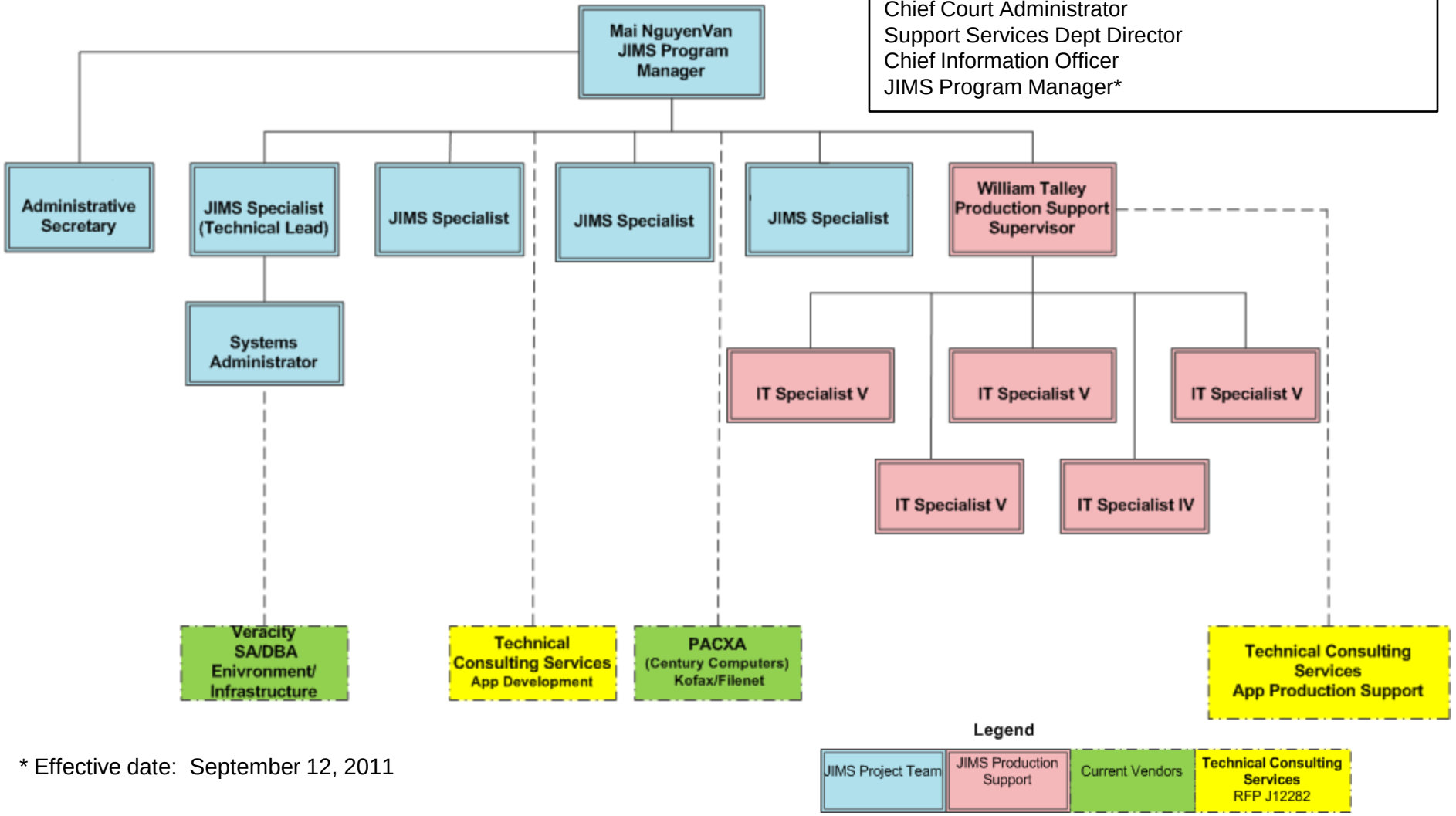
- Jonathan Wong
- Jonathan.H.Wong@courts.hawaii.gov
- 808-538-5805

Judiciary Information Management System

- Provide an integrated statewide case management system for all courts and case types.
- Enable electronic access to court case and other information for judges, attorneys, litigants, the public, the legislature, and other stakeholders.
- Re-engineer and modernize case management processes.
- Standardize processes and forms statewide.
- Implement software to support defined processes.

Governance & Organization

JIMS Core Team (executive steering committee)
Administrative Director of the Courts
Deputy Administrative Director
Supreme Court Staff Attorney
Senior Staff Attorney
Circuit Court Judge
Chief Court Administrator
Support Services Dept Director
Chief Information Officer
JIMS Program Manager*



* Effective date: September 12, 2011

- 4 levels of courts within the Judiciary
  - Supreme Court
  - Intermediate Court of Appeals
  - Circuit Court (general jurisdiction)
  - District Court (limited jurisdiction)

The Judiciary, State of Hawai'i

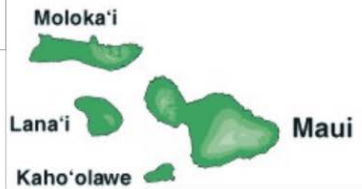
Hawai'i Supreme Court

Hawai'i
Intermediate Court of Appeals

5th Judicial Circuit

1st Judicial Circuit

2nd Judicial Circuit

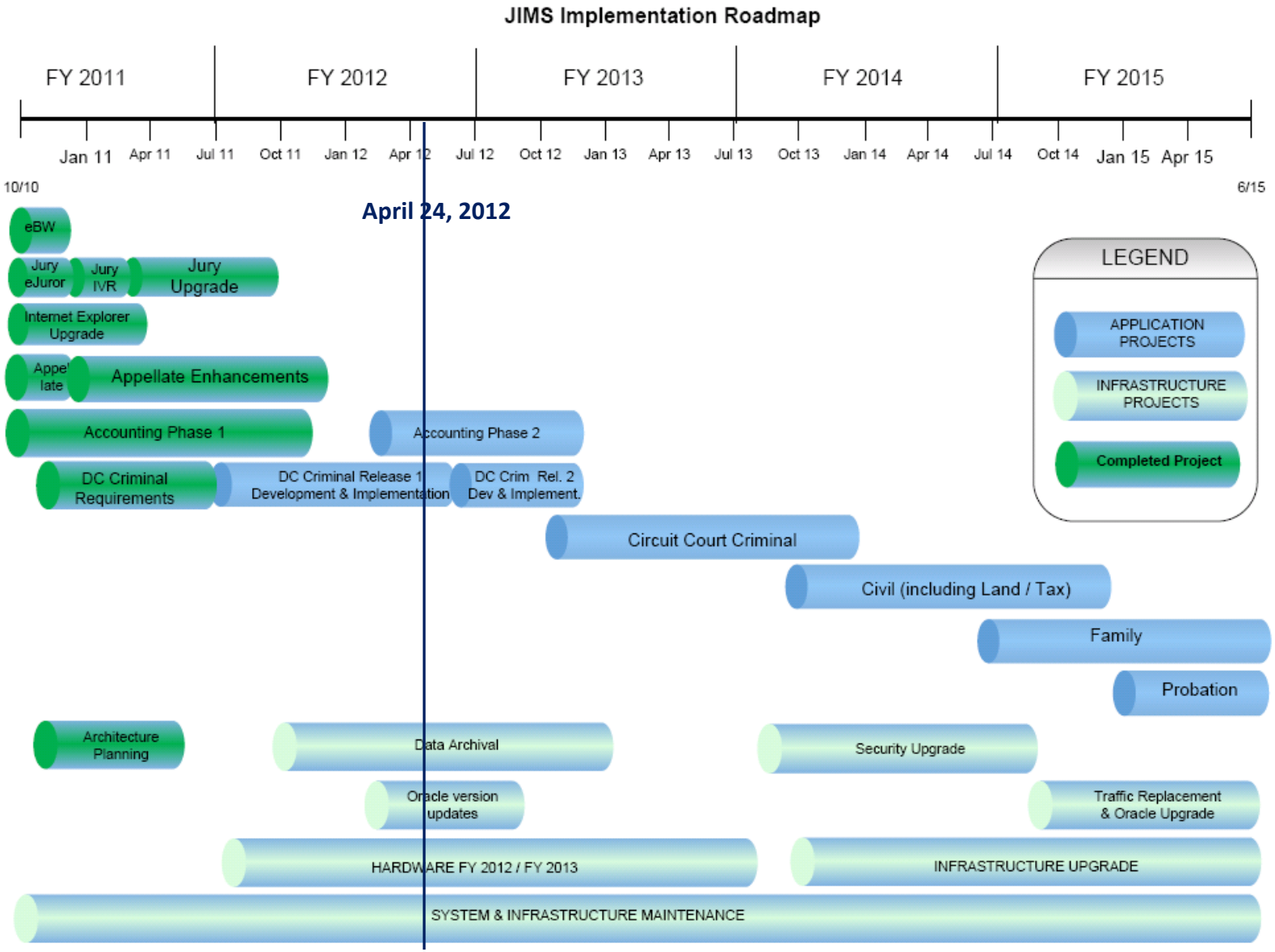


3rd Judicial Circuit

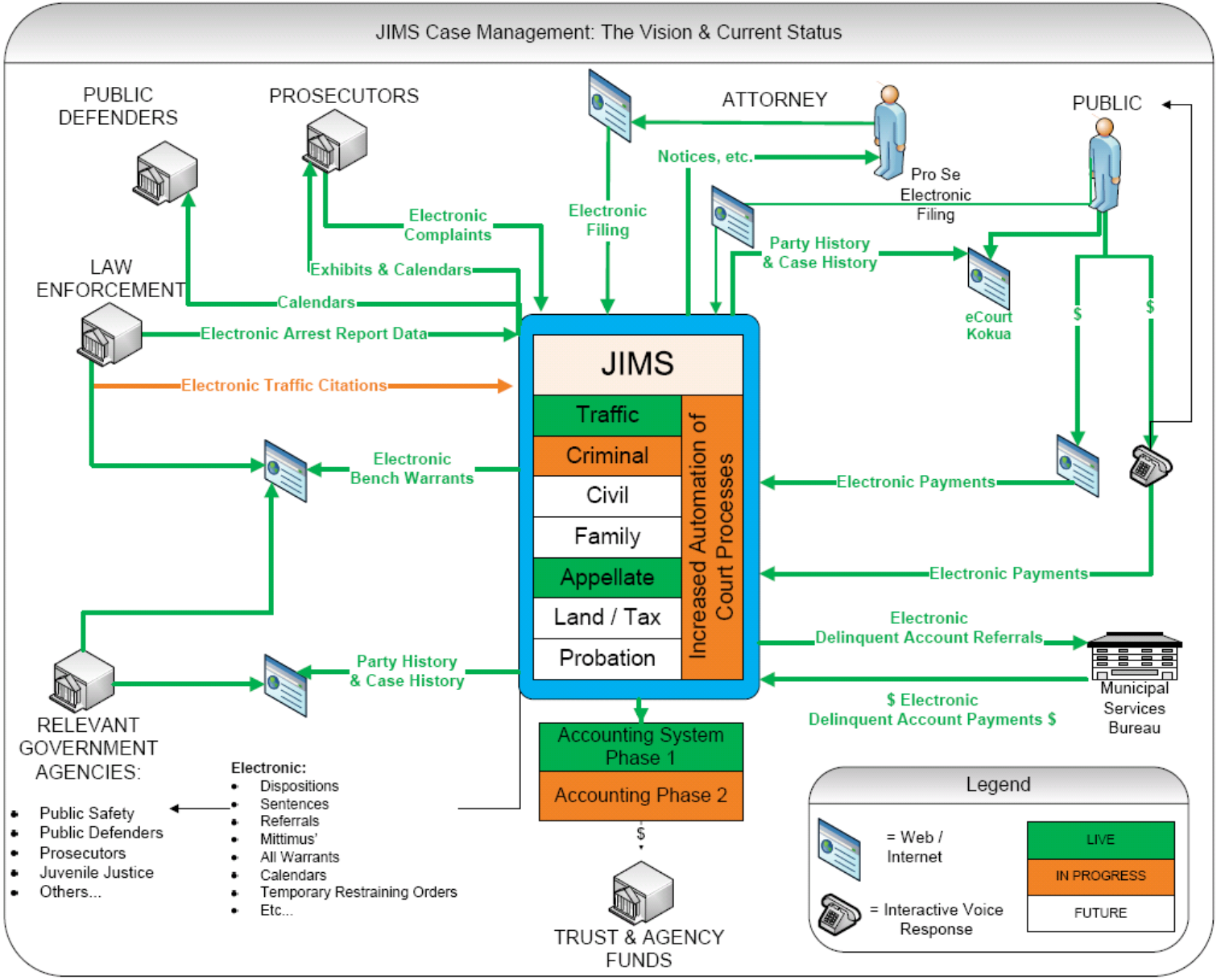
Office of the
Administrative Director

Implementation Roadmap

Scope: Appellate and Jury enhancements, Accounting, eCitation, Criminal, Civil, Family, and Probation.

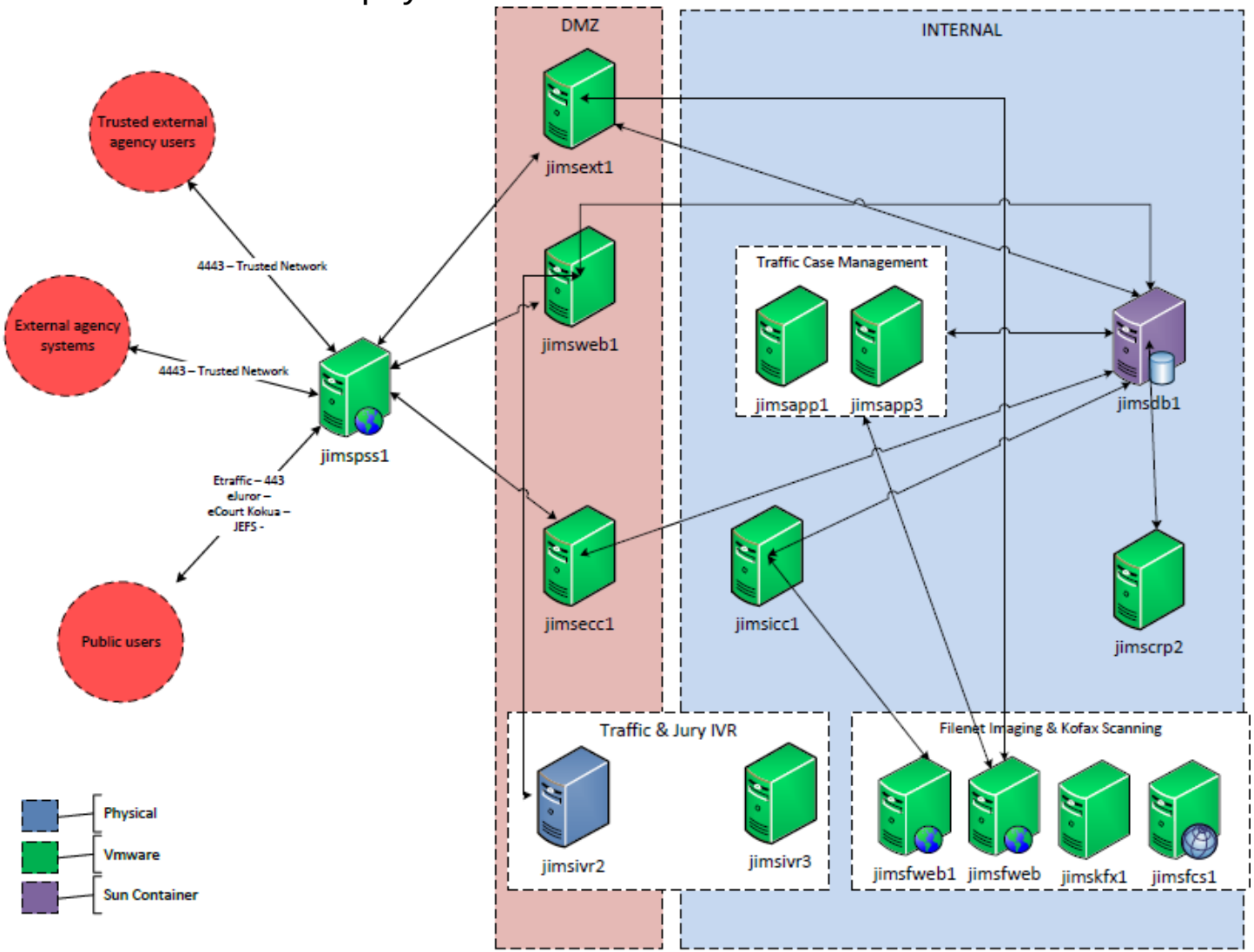


Traffic, Appellate & Accounting: Current State



Current Infrastructure

JIMS infrastructure is composed of Development, Test, Quality Control, and Production environments which utilize physical and virtual machine servers.



- End of Life Software in Use
  - Oracle Forms 6
  - Oracle InterConnect
  - Oracle 9i Components: Database, Application Server , ASDB
  - Windows 2000
  - Crystal Reports XI R1

Production Software Inventory

- ACS Contexte
- Crystal Reports XI R1
- Kofax Ascent Capture 8
- FileNet
- FileNet Web Services
- Oracle Forms 6
- Oracle Database 9i
- Oracle GL 10g
- Oracle Application Server 9i
- Oracle ASDB 9i
- Oracle InterConnect

- JIRA, MS Project
- CA UniCenter Service Desk 11
- MS productivity software: Office 2007 including Visio
- Adobe Acrobat 10
- Toad 9.7

- ACS Contexte
  - Technical Reference Manual 4.6
  - Database Architecture and Table Views 4.6
  - Database Administration Fundamentals
  - Oracle Application Server and Forms Services
- Production Support Knowledge Base
  - 161 articles
  - Over 98% written by Judiciary staff directly related to problem resolutions and support activities

- Judiciary – Traffic Library
  - Collection Agency Interface User Manual
  - JIMS Arrest Report Interface User Manual
  - Traffic eCourt Kokua User Overview
  - Traffic Session Direct User Manual
  - Twenty-four other user manuals and working aids for the Traffic sub-system

- Judiciary – Appellate Library
  - Appellate Case Management User Manual
  - Appellate Trial Court Agency Training Manual
  - Thirteen other user manuals and working aids for the Appellate sub-system
- Judiciary - JIMS Electronic Filing (JEFS) Library
  - JEFS Training Manual
  - JEFS Organization Administrator Guide
  - Eight other user manuals and working aids for the JEFS sub-system

Current JIMS Demo

Questions & Answers

For additional information, please contact:

Mai NguyenVan
JIMS Program Manager
Mai.T.NguyenVan@courts.hawaii.gov
(808) 538-5461 (main)