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L. NAKAGAWA
CLERK SUPREME COURT

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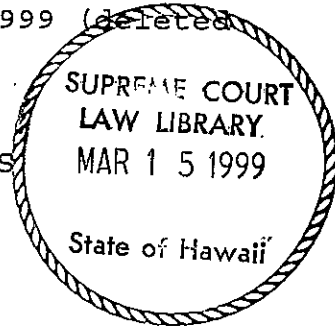
IN THE SUPREME COURT OF THE STATE OF HAWAII

In the Matter of the)
Supreme Court Law Library)

SCHEDULE OF LIBRARY FINES AND FEES

Pursuant to Hawai'i Revised Statutes, Sec. 601-3.5, as amended, establishing a Revolving Fund for the Hawai'i State Law Library System,

IT IS HEREBY ORDERED that the following amendments be made to the schedule of library fines and fees, effective April 1, 1999 (deleted material is bracketed, new material is underlined):



CATEGORY CHARGE REMARKS

FINES

Overdue Material

- | | | |
|---------------------------|---------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
| 1. Circulating items | \$1.00 per item per day | Excludes state holidays and weekends
Non-refundable
No maximum |
| 2. Special, limited loans | \$5.00 per item per half-hour or fraction thereof | Non-refundable
Effective 24 hours/day regardless of the day of the week or state holiday
No maximum |

Lost or Damaged Materials

- | | | |
|---------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|----------------|
| 1. Books
Periodicals
Audio cassettes
Video cassettes
Diskettes
CD ROMs | Replacement cost based on the current price of the item or its equivalent and a \$5.00 processing fee | Non-refundable |
| 2. Replacement of Library card | \$25.00 | Non-refundable |

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CATEGORY	CHARGE	REMARKS
<u>FEEES</u>		
Document Delivery		
1. Photocopies In-house, Self-service	\$ [0.10] <u>\$0.15</u> per page	Non-refundable, except in cases of machine error
2. Photocopies - Off O`ahu or Out-of-State only		
a. Regular service	\$ [0.10] <u>0.15</u> per page + postage + \$2.00 handling fee	50 pages maximum per request per day Prepayment (cashier's check or money order) <u>or proof of payment is required</u> Non-refundable
b. Rush (same day if request and proof of payment are received by 12:00 noon, HST)	\$1.00 per page + postage + \$2.00 handling fee	50 pages maximum per request per day Prepayment (cashier's check or money order) or proof of payment is required Non-refundable
3. Copies obtained via the Internet	\$ [0.10] <u>0.15</u> per page. If applicable, Postage + \$2.00 fee will be applied.	Non-refundable, <u>except in cases of machine error</u>
4. <u>Copies obtained via the CD ROM network</u>	<u>\$0.15 cents</u> per page	<u>Non-refundable, except in cases of machine error</u>
5. <u>Microform copies</u>	<u>\$0.15 cents</u> per page	<u>Non-refundable, except in cases of machine error</u>

CATEGORY

CHARGE

REMARKS

6. Certification of CopiesRegular Service

\$5.00 per title
+ 15 cents per
page

Prepayment (cashier's
check or money
order) or proof of
payment is required
Non-refundable

Rush (same day)

\$5.00 per title
surcharge

Prepayment (cashier's
check or money
order) or proof of
payment is required
Non-refundable

7. Telefacsimile Service

a. Within Hawai'i

\$2.00 first page
\$1.00 each
additional page

50 pages maximum per
request per day
Prepayment (cashier's
check or money
order) or proof of
payment is required
Non-refundable

b. Within [Continental]
U. S.

\$5.00 first page
\$2.00 each
additional page

50 pages maximum per
request per day
Prepayment (cashier's
check or money
order) or proof of
payment is required
Non-refundable

c. [Outside U.S.]
International

\$10.00 first page
\$5.00 each
additional page

50 pages maximum per
request per day
Prepayment (cashier's
check or money
order) or proof of
payment is required
Non-refundable

d. Rush (4-hour turn
around if request
and proof of payment
are received by
12:00 noon, HST)

\$10.00 surcharge
in addition to
per page cost

25 pages maximum per
request per day
Prepayment (cashier's
check or money
order) or proof of
payment is required
Non-refundable

CATEGORY	CHARGE	REMARKS
WestLaw Searches		
1. Minimum charge	\$30.00 for each initial 5-minute period	<u>Prepayment (cashier's check or money order) or proof of payment is required</u> Non-refundable
2. Each additional minute	\$6.00 per minute or fraction thereof	Non-refundable
3. Citation Checking (Insta-Cite, QuickCite, Shepard's)	\$3.75 per citation	Non-refundable
4. FIND	\$8.00 per citation	Non-refundable
5. Rush session (search done by library staff within 4 hours of request received between 8:00 a.m.-12:00 noon, HST)	\$25.00 surcharge	Non-refundable
6. Printouts	\$2.00 per page	Non-refundable
7. Mailing charges	1st Class Postage + \$2.00 handling charge	Non-refundable
8. Telefacsimile Charges		
a. Within Hawai'i	\$2.00 first page \$1.00 each additional page	Non-refundable
b. [Continental] <u>Within U.S.</u>	\$5.00 first page \$2.00 each additional page	Non-refundable
c. [Outside U.S.] <u>International</u>	\$10.00 first page \$5.00 each additional page	Non-refundable

All fines and fees must be paid in full before further loans, copies, [and/or] facsimiles, and/or WestLaw services are provided.

DATED: Honolulu, Hawai'i, March 12, 1999.

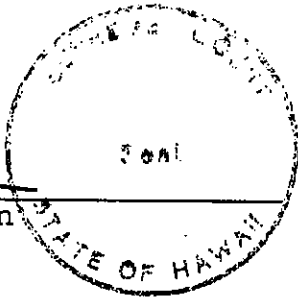
Ann S. Koto

Ann S. Koto
State Law Librarian

APPROVED:

R. T. Y. Moon

Ronald T. Y. Moon
Chief Justice



In accordance with the Americans with Disabilities Act, if you require an accommodation or special assistance, contact the library's ADA Coordinator at 808-539-4964. This document is available in alternate formats upon request.