

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF AMENDMENT TO EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: ICRD/Children's Justice Centers of Hawaii  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exemption for the following:*

<p><b>1. Describe the goods, services or construction:</b></p> <p>The following consultants conduct specialized forensic interviews and consultations at the request of the 5 Children's Justice Centers, CJC of East Hawaii, CJC of West Hawaii, CJC of Maui, CJC of Kauai and CJC of Oahu. These consultants provide ongoing training and consultation to CJC staff and professionals of cooperating agencies in the area of child maltreatment, with a focus on child sexual abuse.</p>	
<p><b>2. Vendor/Contractor/Service Provider:</b></p> <p>June Ching*, David Dom, Sandra Pickard, JoAnne Totten, Terr Ann Fujioka, Sylvia An Ross, Beverly Lundquist*, Ellen Brewerton, and Dianne Gerard</p>	<p><b>3. Amount of Request:</b></p> <p>\$2,000.00</p>
<p><b>4. Term of Contract</b> From: 07/01/2016 To: 06/30/2017</p>	<p><b>5. Prior Judiciary Procurement Exemption No. (if applicable):</b></p> <p>JE17-01, JAE17-01</p>
<p><b>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</b></p> <p>The Children's Justice Centers selected the aforementioned providers based upon their demonstrated specialized knowledge, skills and experience to conduct forensic interviews of children who are alleged victims of abuse or who are witnesses to violence. As such, all providers attain the expertise necessary to meet any and all needs of The Children's Justice Centers present and future cases.</p>	
<p><b>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</b></p> <p>Due to specific experience required, as well as the absence of other suitable providers, the above mentioned providers were selected to conduct forensic interviews of children who are allegedly abused or who have been witnesses to violence. Past history of the services provided has proved that their skills, knowledge and expertise is beneficial to The Children's Justice Centers needs. Therefore, The Children's Justice Centers is confident the services shall continue to meet and/or excel their demands.</p> <p>Funds will be moved from Beverly Lundquist (J15083) to June Ching (J17064).</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Jasmine Mau-Mukai	Children's Justice Centers of HI	534-6701	jasmine.m.mukai@courts.hawaii.gov
Susan P. Gochros	Chief Staff Atty & ICR Director	569-4988	susan.p.gochros@courts.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Susan P. Gochros

04/27/2017

\_\_\_\_\_  
*Department/Division/Program Head Signature*

\_\_\_\_\_  
*Date*

### For Chief Procurement Officer Use Only

Date Notice Posted: \_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF AMENDMENT TO EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*

**Amended Consultant Contract Amounts**

**July 1, 2016 - June 30, 2017**

<b>Consultant</b>	<b>Revised Contract Amount</b>
June Ching	\$14,500
David Do	\$3,000
Sandra Pickard	\$3,500
JoAnne Totten	\$3,500
Terry Ann Fujioka	\$2,500
Sylvia An Ross	\$2,500
Beverly Lundquist	\$0
Ellen Brewerton	\$2,500
Dianne Gerard	\$4,500
<b>Total</b>	<b>\$36,500</b>

\*Additional funds \$2000 received from Beverly Lundquist J15083

\*Mutually Terminated