

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Fifth Circuit Court-Fiscal
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following: f

<p>1. Describe the goods, services or construction: Maintenance contract which covers (7) OTIS hydraulic elevators located at the Pu'uhonua Kaulike Courthouse.</p>	
<p>2. Vendor/Contractor/Service Provider: Otis Elevator Company 863 Halekauwila Street, Suite 4 Honolulu, HI 96813</p>	<p>3. Amount of Request: \$210,909.00</p>
<p>4. Term of Contract From: 09/15/2016 To: 09/14/2021</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable): JE07-03</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: Otis the vendor, installed and is currently maintaining all seven (7) elevators in the Kauai Judiciary Complex. The original manufacturer's maintenance affords the best liability protection and value for the Judiciary. The vendor has access to the original plans, specifications, OEM parts and engineering support necessary to perform repair and maintenance work as well as modifications to their equipment. Their technicians are factory trained and receive periodic retraining specifically for Otis elevator systems. Advantages of selecting maintenance through the original manufacturer are reliability of service, familiarity and expertise with the system, cost savings through proper maintenance, less exposure to litigation and general peace of mind.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: Procurement exemption pursuant to HRS Sec. 103D-102(b)(4) and Chapter 3-120.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Alton Amimoto	Deputy Chief Court Administrator	(808)482-2347	alton.g.amimoto@courts.hawaii.gov
	Facility Manager	(808)482-2381	

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ David Lam

Department/Division/Program Head Signature

09/07/2016

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to: _____

Chief Procurement Officer - The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments: _____

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date