

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Second Circuit/Administrative Services Division
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

1. Describe the goods, services or construction: Vendor provides services to maintain video surveillance and fire alarm equipment to adequately sustain the court operations at Lahaina District Court.	
2. Vendor/Contractor/Service Provider: Honeywell International Inc.	3. Amount of Request: \$31,885.92
4. Term of Contract From: To: May 15, 2017 through May 14, 2018	5. Prior Judiciary Procurement Exemption No. (if applicable): JE16-49

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:
Honeywell furnished and installed all of the original fire alarm and surveillance system at Lahaina District Court. The primary operating system (hardware and software) was manufactured by Honeywell, and they have the only certified technicians that are factory trained to exclusively work on this system. Honeywell holds proprietary rights to any software upgrades.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
Contractor/vendor had been selected in a prior Administration. Selection of Honeywell as the contractor to maintain the system at Lahaina District Court is based on several factors. The system is primarily a Honeywell operating system, they have the expertise and experience in maintaining the system, and any upgrades can only be provided by them.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Paul Petro	Fiscal Branch	808-244-2999	paul.m.petro@courts.hawaii.gov
Sandy Kozaki	Second Circuit Court	808-244-2929	sandy.s.kozaki@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Sandy Kozaki

Department/Division/Program Head Signature

01/26/2017

Date

For Chief Procurement Officer Use Only

Date Notice Posted: ____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date