

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: First Judicial Circuit
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction:</p> <p>Maintenance and service for the First Circuit video conferencing systems, For The Record (FTR) digital court recording systems and public amplification systems in Honolulu DC and CC courtrooms, and rural DC courtrooms. Total of 39 courtrooms using FTR.</p>	
<p>2. Vendor/Contractor/Service Provider:</p> <p>The Audio Visual Company (AVCO) 98-810 Moanalua Road Aiea, HI 96701</p>	<p>3. Amount of Request:</p> <p>\$10,000.00</p>
<p>4. Term of Contract From: 06/22/2017 To: 06/21/2018</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>AVCO is a sole source system integrator designated by FTR (manufacturer of the First Judicial Circuit various courtrooms recording systems' software) as the sole source in Hawaii for installation, maintenance and repair of equipment related to operations of FTR.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>We were notified by For The Record (FTR) that AVCO is their sole source system hardware integrator in Hawaii. We only had the one vendor to select. Going with any other vendor would not allow us to get support for the FTR software.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Paul Kaneshiro	First Circuit Court	539-4351	Paul.T.Kaneshiro@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Paul Kaneshiro

Department/Division/Program Head Signature

06/23/2017

Date

For Chief Procurement Officer Use Only

Date Notice Posted: ____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date